

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
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*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, December 8, 2020

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

**1. Call to Order / Pledge of Allegiance.**

**2. Record of Council Attendance.**

**3. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

3.A. Action to approve the agenda.

3.B. [ID 20-0501](#) Action to approve the November 24, 2020 City Council minutes.

Attachments: [11/24/2020 Minutes](#)

3.C. [ID 20-0504](#) Action on annual Wine Alcohol License Renewals for 2021.

**4. Items removed from Consent Agenda.**

*Action: Motion to Approve, Request Public Comment, Roll Call*

**5. Open Forum/Presentations/Reports:**

## 5.A. Open Forum.

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

- 5.B.**     [ID 20-0498](#)     Presentation: Proclamation recognizing December 16, 2020 as Al Heuton Day.

**Attachments:**     [Proclamation](#)

- 5.C.**     [ID 20-0500](#)     Project Update: 20th Street South BUILD Grant / Interchange.

**Attachments:**     [Memo](#)  
                              [Map](#)  
                              [Presentation](#)

**6. Contracts/Change Orders:**

- 6.A.**     [RES 20-101](#)     Action on Resolution 20-101, a Resolution Authorizing Change Order No. 1 (Final) for 2020-08STI Street Maintenance & Overlay Project; Bowes Construction, Inc.

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.B.**     [RES 20-102](#)     Action on Resolution 20-102, a Resolution Approving an Art Installation Agreement between the City of Brookings and Reed Madden for the purpose of Public Art at Bob Sheldon Field.

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Agreement](#)  
                              [Project Concept & Costs](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.C.**     [RES 20-103](#)     Action on Resolution 20-103, a Resolution Authorizing the City to Lease Real Property to Brookings Backpack Program.

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Hearing Notice](#)  
                              [Lease](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.D.**     [RES 20-104](#)     Action on Resolution 20-104, a Resolution of Intent to Lease Real Property to RTI, LLC.

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Hearing Notice](#)  
                              [Lease](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## **7. Ordinance First Readings:**

*The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.*

- 7.A.**     [ORD 20-029](#)     Introduction and First Reading on Ordinance 20-029, an Emergency Ordinance Amending Emergency Ordinance 20-028 to Extend and to Comprehensively Adopt Provisions to Address a Public Health Crisis and to Revise Certain Measures which are Necessary for the Immediate Preservation of the Public Health, Safety and Welfare of the City and are Necessary to Slow the Community Spread of Coronavirus (COVID-19) in the City of Brookings, South Dakota. Second Reading: December 15, 2020.

**Attachments:**     [Memo](#)  
                              [Ordinance - clean](#)  
                              [Ordinance - marked](#)  
                              [Summary of COVID Triggers](#)

## **8. Public Hearings and Second Readings:**

- 8.A.**     [ID 20-0496](#)     Public Hearing and Action on a Temporary Alcohol Application from St. Thomas More Catholic School, to operate within the City of Brookings, South Dakota, on February 6, 2021, for a Winter Gala and Grand Auction to be held at 1700 8th Street South.

**Attachments:**     [Memo](#)  
                              [Hearing Notice](#)  
                              [SDCL Reference](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.B.**     [RES 20-105](#)     Public Hearing and Action on Resolution 20-105, a Resolution of Intent to Lease Real Property to Lyle Bothe in Section 21-T110N-R50W (West of Brookings Airport).

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Hearing Notice](#)  
                              [Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.C.**     [RES 20-106](#)     Public Hearing and Action on Resolution 20-106, a Resolution of Intent to Lease Real Property to Lyle Bothe in Section 11-T109N-R50W (Main Avenue S. & 32nd Street S.).

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Hearing Notice](#)  
                              [Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.D.**     [RES 20-107](#)     Public Hearing and Action on Resolution 20-107, a Resolution of Intent to Lease Real Property to Lyle Bothe in the Wiese and Freeland Additions.

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Hearing Notice](#)  
                              [Maps](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

## **9. Other Business:**

- 9.A.**     [ID 20-0509](#)     Action on a Legal Services Agreement between the City of Brookings and Steven J. Britzman, Attorney at Law for a one-year contract (01/01/2021 - 12/31/2021).

**Attachments:**     [Memo](#)  
                              [Contract - clean](#)  
                              [Contract - marked](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 10.**     [ID 20-0502](#)     COVID-19 Update.

## **11. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

## **12. Executive Session**

- 12.A.**     [ID 20-0505](#)     Executive Session, pursuant to SDCL 1-25-2, for discussing the qualifications, competence, performance, character or fitness of any public

officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor. And, for consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

*Action: Motion to enter into Executive Session, Voice Vote*

*Action: Motion to exit Executive Session, Voice Vote*

### **13. Adjourn.**

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor*

*Council Members Leah Brink, Joey Collins, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager   Steven Britzman, City Attorney   Bonnie Foster, City Clerk*

*View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm*

*The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.*