

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
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*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, October 27, 2020

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

**1. Call to Order / Pledge of Allegiance.**

**2. Record of Council Attendance.**

**3. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

3.A. Action to approve the agenda.

3.B. [ID 20-0445](#) Action to approve the October 13 and October 20, 2020 City Council minutes.

Attachments: [10/13/2020 Minutes](#)  
[10/20/2020 Minutes](#)

**4. Items removed from Consent Agenda.**

*Action: Motion to Approve, Request Public Comment, Roll Call*

**5. Open Forum/Presentations/Reports:**

- 5.A. [ID 20-0441](#) Presentation: 21st Annual Butler Human Rights Award

Attachments: [Press Release](#)

- 5.B. Open Forum.

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

- 5.C. SDSU Student Association Report.

**6. Contracts/Change Orders:**

- 6.A. [RES 20-084](#) Action on Resolution 20-084, a Resolution authorizing Change Order No. 1 for the Bob Sheldon Athletic Field Complex Renovation Project, Clark Drew Construction, Inc.

Attachments: [Memo](#)  
[Resolution](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.B. [RES 20-085](#) Action on Resolution 20-085, a Resolution Approving a Development Agreement between the City of Brookings and Linchpin Corporation for the Development of the Armory Property.

Attachments: [Memo](#)  
[Resolution](#)  
[Development Agreement](#)  
[Map](#)  
[TIF Guidelines](#)  
[Preliminary Floorplan](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**7. Ordinance First Readings:**

*The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.*

- 7.A. [ORD 20-023](#) Introduction and First Reading on Ordinance 20-023, an Ordinance Rezoning Lots 8A, 9, 10, 11, 12 & 13 Block 1, Fox Run Addition, from a Residence R-2 Two-Family District, Residence R-1D Single-Family / Residence R-2 Two-Family District, and Residence R-1D Single-Family District to a Residence R-3 Apartment District (Generally located south of

20th Street South and east of Fox Run Trail). Public Hearing: November 10, 2020.

**Attachments:**

[Memo](#)

[Ordinance](#)

[Notice](#)

[Planning Commission Minutes](#)

[Current Zoning Map](#)

[Future Land Use Map](#)

## **8. Public Hearings and Second Readings:**

- 8.A.**    [ID 20-0444](#)    Public Hearing and Action on a request for an On-Off Sale Malt License for Agua Fresh, Sinan Taskin, owner, for 420 Main Avenue, legal description: Lot 11A, Block 7, Original Plat Addition.

**Attachments:**

[Memo](#)

[Legal Notice](#)

[Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.B.**    [RES 20-086](#)    Public Hearing and Action on Resolution 20-086, a Resolution authorizing the City Manager to enter into an Operating Agreement for an On-Off Sale Wine License for Agua Fresh, Sinan Taskin, owner, 420 Main Avenue, Brookings, SD, legal description: Lot 11A, Block 7, Original Plat Addition.

**Attachments:**

[Memo](#)

[Resolution](#)

[Operating Agreement](#)

[Legal Notice](#)

[Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.C.**    [ORD 20-022](#)    Second Reading and Action on Ordinance 20-022, an Ordinance Establishing a Public Works Department.

**Attachments:**

[Memo](#)

[Ordinance](#)

[Existing Organizational Chart](#)

[Proposed Organizational Chart](#)

[Job Advertisement](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

10/13/20	City Council	read into the record
10/13/20	City Council	approved

- 8.D. [ORD 20-028](#) Second Reading and Action on Ordinance 20-028, an Emergency Ordinance Amending Emergency Ordinance 20-010, as previously amended, to Extend and to Comprehensively Adopt Provisions to Address a Public Health Crisis and to Revise Certain Measures which are Necessary for the Immediate Preservation of the Public Health, Safety and Welfare of the City and are Necessary to Slow the Community Spread of Coronavirus (COVID-19) in the City of Brookings, South Dakota.

**Attachments:**

[Memo](#)

[Ordinance](#)

[Threshold Report](#)

[Phasing Plan](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

10/20/20

City Council

read into the record

**9. Other Business:**

- 9.A. [ID 20-0446](#) COVID-19 Update.
- 9.B. [ID 20-0396](#) City of Brookings Progress Report.

**10. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

**11. Executive Session**

- [ID 20-0448](#) Executive Session, pursuant to SDCL 1-25-2, for discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

*Action: Motion to enter into Executive Session, Voice Vote*

*Action: Motion to exit Executive Session, Voice Vote*

**12. Adjourn.**

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor  
Council Members Leah Brink, Joey Collins, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm  
The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.*