

BRING YOUR DREAMS.



## City of Brookings

### Meeting Agenda

### City Council

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, October 13, 2020

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

#### **6:00 PM REGULAR MEETING**

#### **1. Call to Order / Pledge of Allegiance.**

#### **2. Record of Council Attendance.**

#### **3. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

3.A. Action to approve the agenda.

3.B. [ID 20-0405](#) Action to approve the September 22, 2020 City Council minutes.

Attachments: [9/22/2020 Minutes](#)

3.C. [ID 20-0407](#) Action on appointments to City Boards, Committees and Commissions.

#### **4. Items removed from Consent Agenda.**

*Action: Motion to Approve, Request Public Comment, Roll Call*

**5. Open Forum/Presentations/Reports:**

- 5.A. [ID 20-0418](#) Introduction of new and/or promoted City of Brookings employees.
- 5.B. [ID 20-0398](#) Proclamation: National Disability Employment Awareness Month, October 2020.

**Attachments:** [Proclamation](#)

- 5.C. [ID 20-0425](#) Update on the Settlement Agreement and Release regarding the Brookings County Detention Center Project.

**Attachments:** [Memo](#)  
[Settlement Agreement and Release](#)

- 5.D. Open Forum.

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

- 5.E. SDSU Student Association Report.

**6. Contracts/Change Orders:**

- 6.A. [RES 20-079](#) Action on Resolution 20-079, a Resolution Awarding Bids on 2020-2021 Contractor Snow Removal Equipment Contracts.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Snow Operations Plan](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.B. [RES 20-080](#) Action on Resolution 20-080, a Resolution Awarding Bids on 2020-2021 Snow and Ice Removal Road Salt.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Snow Operations Plan](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.C. [ID 20-042](#) Action on the City General Employee Contract.

**Attachments:** [Memo](#)  
[Agreement - clean](#)  
[Agreement - marked](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.D. [ID 20-0420](#) Action on the Police Department Union Contract.

**Attachments:**     [Memo](#)  
                              [Agreement - clean](#)  
                              [Agreement - marked](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.E.**     [RES 20-081](#)     Action on Resolution 20-081, a Resolution authorizing the Execution of a Real Estate Sale Acquisition Agreement.

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Agreement](#)  
                              [Area Map](#)  
                              [Exhibit](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## **7. Ordinance First Readings:**

*The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.*

- 7.A.**     [ORD 20-022](#)     Introduction and First Reading on Ordinance 20-022, an Ordinance Establishing a Public Works Department. Second Reading: October 20, 2020.

**Attachments:**     [Memo](#)  
                              [Ordinance](#)  
                              [Existing Organizational Chart](#)  
                              [Proposed Organizational Chart](#)  
                              [Job Advertisement](#)

## **8. Public Hearings and Second Readings:**

- 8.A.**     [ORD 20-021](#)     Public Hearing and Action on Ordinance 20-021, an Ordinance Amending Chapter 51, Subdivision Regulations, pertaining to Information Required for a Preliminary Plat and Final Plat.

**Attachments:**     [Memo](#)  
                              [Ordinance - Clean](#)  
                              [Ordinance - Marked](#)  
                              [Notice](#)  
                              [Planning Commission Minutes](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

**Legislative History**

9/22/20                      City Council                      read into the record

- 8.B.**     [RES 20-082](#)     Public Hearing and Action on Resolution 20-082, a Resolution giving

approval to certain Storm Drainage Improvements; giving approval to the Issuance and Sale off a Revenue Bond to Finance, Directly or Indirectly, the Improvements to the Facilities; approving the Form of the Loan Agreement and the Revenue Bond and Pledging Revenues and Collateral to Secure the Payment of the Revenue Bond; and creating Special Funds and Accounts for the Administration of Funds for Operating of the System and Retirement of the Revenue Bond. (State Avenue Watershed Improvement Project)

**Attachments:**    [Memo](#)  
                              [Resolution](#)  
                              [Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.C.**    [RES 20-083](#)    Public Hearing and Action on Resolution 20-083, a Resolution authorizing the City Manager to enter into an Operating Agreement for an On-Sale Liquor Operating Agreement for Gonz Productions, Inc., dba Main Street Pub, Garner Hansen, owner, 408 Main St.: legal description: Block 7, Lot 5, Original Plat Addition.

**Attachments:**    [Memo](#)  
                              [Resolution](#)  
                              [Operating Agreement](#)  
                              [Notice of Public Hearing](#)  
                              [Code and SDCL References](#)  
                              [Location Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

## **9. Other Business: None**

- 10.**    [ID 20-0432](#)    COVID-19 Update.

## **11. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

## **12. Adjourn.**

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor  
Council Members Leah Brink, Joey Collins, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk  
View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm  
The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.*