

BRING YOUR DREAMS.



## City of Brookings

### Meeting Agenda

### City Council

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, September 22, 2020

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

#### **6:00 PM REGULAR MEETING**

#### **1. Call to Order / Pledge of Allegiance.**

#### **2. Record of Council Attendance.**

#### **3. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

#### **3.A. Action to approve the agenda.**

#### **3.B. [ID 20-0390](#) Action to approve the September 8, 2020 City Council minutes.**

**Attachments:** [9/8/2020 Minutes](#)

#### **3.C. [RES 20-078](#) Action on Resolution 20-078, a Resolution declaring surplus property for the City of Brookings.**

**Attachments:** [Resolution](#)

**4. Items removed from Consent Agenda.**

*Action: Motion to Approve, Request Public Comment, Roll Call*

**5. Open Forum/Presentations/Reports:****5.A. Open Forum.**

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

**5.B. SDSU Student Association Report.****5.C. [ID 20-0388](#) Project Update on the 20th Street South BUILD Grant/Interchange Project.**

**Attachments:**     [Memo](#)  
                              [Map](#)

**6. Contracts/Change Orders:****7. Ordinance First Readings:**

*The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.*

**7.A. [ORD 20-021](#) Introduction and First Reading on Ordinance 20-021, an Ordinance Amending Chapter 51, Subdivision Regulations, Pertaining to Information Required for a Preliminary Plat and Final Plat. Public Hearing: October 13, 2020.**

**Attachments:**     [Memo](#)  
                              [Ordinance - Clean](#)  
                              [Ordinance - Marked](#)  
                              [Notice](#)  
                              [Planning Commission Minutes](#)

**8. Public Hearings and Second Readings:****8.A. [ORD 20-020](#) Second Reading and Action on Ordinance 20-020, an Ordinance Authorizing Supplemental Appropriation #5 to the 2020 Budget - Part 1 & 2.**

**Attachments:**     [Memo](#)  
                              [Ordinance](#)  
                              [City Council Minutes](#)  
                              [Resolution 18-085](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

9/8/20                      City Council                      read into the record

- 8.B.**     [ORD 20-018](#)     Second Reading and Action on Ordinance 20-018, an Ordinance appropriating monies to fund the necessary expenditures and liabilities of the City of Brookings for the 2021 Fiscal Year and providing the Annual Tax Levy and Annual Tax for All Funds.

**Attachments:**

[Memo](#)

[Ordinance](#)

[Budget Detail](#)

[2021 Budget in Brief Full Final](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

8/25/20                      City Council                      read into the record

**9. Other Business:**

- 9.A.**     [ID 20-0379](#)     Action on 10-Year Capital Improvement Plan (CIP).

**Attachments:**

[Memo](#)

[Capital Improvement Plan](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 9.B.**     [RES 20-077](#)     Action on Resolution 20-077, a Resolution Adopting Amendments to the Consolidated Fee Schedule.

**Attachments:**

[Memo](#)

[Resolution](#)

[Consolidated Fee Schedule - Clean](#)

[Consolidated Fee Schedule - Marked](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 9.C.**     [ID 20-0393](#)     Action on a Preliminary Plat for Lots 2B, 2C, 2D, 2E, 2F, and 2G, Block 3, Telkamp Industrial Addition.

**Attachments:**

[Memo](#)

[Notice](#)

[Planning Commission Minutes](#)

[Preliminary Plat](#)

[Aerial Exhibit Map](#)

[Aerial Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 9.D.**     [ID 20-0394](#)     Discussion and Possible Action to Authorize Encroachment Easement into Public Right-of-Way for 327 Main Avenue.

**Attachments:**      [Memo](#)  
                                 [Resolution 20-017](#)  
                                 [City Code Section 74-32](#)  
                                 [Application & Exhibits](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 9.E.      [RES 20-071](#)**      Action on Resolution 20-071, a Resolution to Create Boundaries of Tax Increment Financing District #9.

**Attachments:**      [Memo](#)  
                                 [Resolution](#)  
                                 [Notice](#)  
                                 [Planning Commission Minutes](#)  
                                 [Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 9.F.      [RES 20-075](#)**      Action on Resolution 20-075, a Resolution to Create Boundaries of Tax Increment Financing District #10.

**Attachments:**      [Memo](#)  
                                 [Resolution](#)  
                                 [Notice](#)  
                                 [Planning Commission Minutes](#)  
                                 [Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 10.      [ID 20-0345](#)**      COVID-19 Update.

## **11. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

## **12. Adjourn.**

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor  
Council Members Leah Brink, Joey Collins, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager      Steven Britzman, City Attorney      Bonnie Foster, City Clerk  
View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm  
The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.*

