

BRING YOUR DREAMS.



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
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"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, August 11, 2020

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

3.A. Action to approve the agenda.

3.B. [ID 20-0337](#) Action to approve the July 28, 2020 City Council minutes.

Attachments: [7/28/2020 Minutes](#)

3.C. [ID 20-0305](#) Action on City Council Ex-Officio Appointments.

3.D. [RES 20-053](#) Action on Resolution 20-053, a Resolution declaring surplus property for the City of Brookings.

Attachments: [Resolution](#)
 [Circuit Court Motion to Dispose](#)

- 3.E. [RES 20-058](#) Action on Resolution 20-058, a Resolution Authorizing Change Order No. 1(Final) for 2020-06STI, Chip Seal Project; Topkote, Inc.

Attachments: [Resolution](#)
 [Map](#)

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

- 5.A. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

- 5.B. SDSU Student Association Report.

- 5.C. [ID 20-0338](#) 2019 Comprehensive Annual Financial Report and Audit Summary.

Attachments: [Presentation](#)

- 5.D. [ID 20-0340](#) 2nd Quarter CFO Report.

Attachments: [Presentation](#)

6. Contracts/Change Orders:

7. Ordinance First Readings:

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

8. Public Hearings and Second Readings:

- 8.A. [ID 20-0326](#) Public Hearing and Action on the transfer of an On-Off Sale Malt License, with Video Lottery, for Carpy's Pub, 714 22nd Ave. So., Brookings, South Dakota, legal description: East 77' 5" of the West 145' and the North 32' 9" of the South 655' and the E 30' of the W 137' of the N 2y of S 679' of Lot 2, Brookings Mall Addition.

Attachments: [Memo](#)
 [Notice of Public Hearing](#)
 [Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.B.** [ORD 20-012](#) Public Hearing and Action on Ordinance 20-012, an Ordinance Rezoning the East 50' of Lot 'A' of Lot 4, Block 1 (829 2nd Street South); Lot 'B' of Lot 4, Block 1 (831 2nd Street South); and Lot 'C' of Lot 4, Block 1 (915 2nd Street South); all in Skinners Third Addition from Residence R-2 Two-Family to Business B-3 Heavy District.

Attachments: [Memo](#)
 [Ordinance](#)
 [Planning Commission Minutes 7.7.2020](#)
 [Notice](#)
 [Rezoning Map](#)
 [Future Land Use Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

7/28/20 City Council read into the record

- 8.C.** [ORD 20-013](#) Public Hearing and Action on Ordinance 20-013, an Ordinance pertaining to a Conditional Use Permit Pertaining to Establishing a Concrete Plant on Lot 2A, Block 3, Telkamp Industrial Addition.

Attachments: [Memo](#)
 [Ordinance](#)
 [Planning Commission Minutes 7.7.2020](#)
 [Notice](#)
 [Aerial Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

7/28/20 City Council read into the record

- 8.D.** [ORD 20-014](#) Public Hearing and Action on Ordinance 20-014, an Ordinance Amending Chapter 94, Zoning, Pertaining to Section 94-399.1 - Bufferyards.

Attachments: [Memo](#)
 [Ordinance](#)
 [Ordinance - Marked Up](#)
 [Presentation](#)
 [Planning Commission Minutes 7.7.2020](#)
 [Notice](#)
 [Bufferyard Exhibits](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

7/28/20 City Council read into the record

9. Other Business:

- 9.A.** [ID 20-0342](#) Action on a Preliminary Plat for Block 5 in Southland Addition and 23rd Street South in Bluegill Third Addition.

Attachments: [Memo](#)
 [Planning Commission Minutes 8/4/2020](#)
 [Notice](#)
 [BMU Map and Comments](#)
 [Preliminary Plat](#)
 [Approved Preliminary Plat - 2018](#)
 [Comprehensive Plan - Future Plan Use Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.B.** [RES 20-064](#) Action on Resolution 20-064, a Resolution Adopting the Consolidated Fee Schedule.

Attachments: [Memo](#)
 [Resolution](#)
 [Consolidated Fee Schedule - Clean](#)
 [Consolidated Fee Schedule - Marked](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.C.** [RES 20-065](#) Action on Resolution 20-065, a Resolution of Support for the Edgebrook Townhome Development and Waiving of Building Permit Fees.

Attachments: [Memo](#)
 [Resolution](#)
 [BAHTF Report](#)
 [BAHTF Recommendations](#)
 [Haan Request Letter](#)
 [Haan Rental Rates/Income Requirements](#)
 [Map](#)
 [Site Concept](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 10.** [ID 20-0344](#) City of Brookings COVID-19 Update.

Attachments: [Memo](#)
 [City of Brookings Phases](#)

11. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

12. Executive Session

- 12.A. [ID 20-0346](#) Executive Session, pursuant to SDCL 1-25-2, for Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

13. Adjourn.

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor
Council Members Leah Brink, Joey Collins, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

View the City Council Meeting Live on the City Government Access Channel 9.

Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm

The complete City Council agenda packet is available on the city website: www.cityofbrookings.org

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