

BRING YOUR DREAMS.



## City of Brookings

### Meeting Agenda

### City Council

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, July 28, 2020

5:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

#### **5:00 PM BUDGET STUDY SESSION**

[ID 20-0319](#) Budget Workshop #2

**Attachments:**

[Memo](#)

[Presentation](#)

[Budget-In-Brief](#)

[10-Year Capital Improvement Plan](#)

[Consolidated Fee Schedule](#)

#### **6:00 PM REGULAR MEETING**

##### **1. Call to Order / Pledge of Allegiance.**

##### **2. Record of Council Attendance.**

##### **3. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

3.A. Action to approve the agenda.

**3.B.**     [ID 20-0311](#)     Action to approve the July 7 and July 14, 2020 City Council minutes.

**Attachments:**     [7/7/2020 Minutes](#)  
                              [7/14/2020 Minutes](#)

#### **4. Items removed from Consent Agenda.**

*Action: Motion to Approve, Request Public Comment, Roll Call*

#### **5. Open Forum/Presentations/Reports:**

5.A. Open Forum.

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

#### **6. Contracts/Change Orders: None**

#### **7. Ordinance First Readings:**

*The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.*

**7.A.**     [ORD 20-012](#)     Introduction and First Reading on Ordinance 20-012, an Ordinance Rezoning the East 50' of Lot 'A' of Lot 4, Block 1 (829 2nd Street South); Lot 'B' of Lot 4, Block 1 (831 2nd Street South); and Lot 'C' of Lot 4, Block 1 (915 2nd Street South); all in Skinners Third Addition from Residence R-2 Two-Family to Business B-3 Heavy District. Public Hearing: August 11, 2020

**Attachments:**     [Memo](#)  
                              [Ordinance](#)  
                              [Planning Commission Minutes 7.7.2020](#)  
                              [Notice](#)  
                              [Rezoning Map](#)  
                              [Future Land Use Map](#)

- 7.B.**     [ORD 20-013](#)     Introduction and First Reading on Ordinance 20-013, an Ordinance pertaining to a Conditional Use Permit Pertaining to Establishing a Concrete Plant on Lot 2A, Block 3, Telkamp Industrial Addition. Public Hearing: August 11, 2020.

**Attachments:**     [Memo](#)  
                              [Ordinance](#)  
                              [Planning Commission Minutes 7.7.2020](#)  
                              [Notice](#)  
                              [Aerial Map](#)

- 7.C.**     [ORD 20-014](#)     Introduction and First Reading on Ordinance 20-014, an Ordinance Amending Chapter 94, Zoning, Pertaining to Section 94-399.1 - Bufferyards. Public Hearing: August 11, 2020.

**Attachments:**     [Memo](#)  
                              [Ordinance](#)  
                              [Ordinance - Marked Up](#)  
                              [Presentation](#)  
                              [Planning Commission Minutes 7.7.2020](#)  
                              [Notice](#)  
                              [Bufferyard Exhibits](#)

## **8. Public Hearings and Second Readings:**

- 8.A.**     [ID 20-0312](#)     Public Hearing and Action on a request for an On-Off Sale Malt License for MG Oil Company, Marlyn Erickson and Troy Erickson, owners, 722 Western Ave., Suite B, legal description: Lots 1 and 2, Block 1, Suite B, Snyder's Addition.

**Attachments:**     [Memo](#)  
                              [City Attorney Opinion on AR 48.02.11.02](#)  
                              [Legal Notice](#)  
                              [Proposed Building Plan](#)  
                              [Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.B.**     [ID 20-0314](#)     Public Hearing and Action on a request for Video Lottery for MG Oil Company, Marlyn Erickson and Troy Erickson, owners, 722 Western Ave., Suite B, legal description: Lots 1 and 2, Block 1, Suite B, Snyder's Addition.

**Attachments:**

[Memo](#)

[City Attorney Memo on Video Lottery - 2018.05.02](#)

[City Attorney Opinion on AR 48.02.11.02](#)

[Video Lottery - State Statues and Admin Rule](#)

[Legal Notice](#)

[Proposed Building Plan](#)

[Location Map](#)

[Current Video Lottery List](#)

[Current Video Lottery Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Cal*

- 8.C.**     [ID 20-0313](#)     Public Hearing and Action on a request for an On-Off Sale Malt License for MG Oil Company, Marlyn Erickson and Troy Erickson, owners, 722 Western Ave., Suite C, legal description: Lots 1 and 2, Block 1, Suite C, Snyder's Addition.

**Attachments:**

[Memo](#)

[City Attorney Opinion on AR 48.02.11.02](#)

[Legal Notice](#)

[Proposed Building Plan](#)

[Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Cal*

- 8.D.**     [ID 20-0315](#)     Public Hearing and Action on a request for Video Lottery for MG Oil Company, Marlyn Erickson and Troy Erickson, owners, 722 Western Ave., Suite C, legal description: Lots 1 and 2, Block 1, Suite C, Snyder's Addition.

**Attachments:**

[Memo](#)

[City Attorney Memo on Video Lottery - 2018.05.02](#)

[City Attorney Opinion on AR 48.02.11.02](#)

[Video Lottery - State Statues and Admin Rule](#)

[Legal Notice](#)

[Proposed Building Plan](#)

[Location Map](#)

[Current Video Lottery List](#)

[Current Video Lottery Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Cal*

- 8.E.**     [ID 20-0316](#)     Public Hearing and Action on a request for an On-Off Sale Malt License for BVG Backyard Grill, Kathy Elenkiwich, owner, for 1805 6th Street, legal description: E 298.5' of N 342.1' of Lot 6, Suite 1805, Village Square Addition.

**Attachments:**     [Memo](#)  
                              [Legal Notice](#)  
                              [Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Cal*

- 8.F.**     [RES 20-051](#)     Public Hearing and Action on Resolution 20-051, a Resolution authorizing the City Manager to enter into an Operating Agreement for an On-Off Sale Wine License for BVG Backyard Grill, Kathy Elenkiwich, owner, 1805 6th Street, Brookings, SD, legal description: E 298.5' of N 342.1' of Lot 6, Suite 1805, Village Square Addition.

**Attachments:**     [Memo](#)  
                              [Resolution](#)  
                              [Operating Agreement](#)  
                              [Legal Notice](#)  
                              [Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Cal*

## **9. Other Business:**

- 9.A.**     [ID 20-0317](#)     Discussion and Possible Action on 2021 Outside Agency Application and Prioritization.

**Attachments:**     [Memo](#)  
                              [Application Comparisons](#)  
                              [City Application](#)  
                              [United Way Application](#)  
                              [United Way Funding Process](#)  
                              [Guidelines](#)  
                              [Rubric](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## **10. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

## **11. Adjourn.**

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor  
Council Members Leah Brink, Joey Collins, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager   Steven Britzman, City Attorney   Bonnie Foster, City Clerk*

*View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm*

*The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.*