

BRING YOUR DREAMS.



## City of Brookings

### Meeting Agenda

### City Council

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, June 9, 2020

5:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

#### **5:00 PM SPECIAL MEETING**

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. EXECUTIVE SESSION

3. [ID 20-0247](#) Executive Session, pursuant to SDCL 1-25-2, for discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

*Action: Motion to Enter Into Executive Session, Voice Vote*

*Action: Motion to Exit Executive Session, Voice Vote*

#### **6:00 PM REGULAR MEETING**

4. Consent Agenda:

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

4.A. Action to approve the agenda.

4.B. [ID 20-0245](#) Action to approve the May 26, 2020 City Council minutes.

**Attachments:** [5/26/2020 Minutes](#)

4.C. [ID 20-0246](#) Action on appointments to City Boards, Committees and Commissions.

4.D. [RES 20-054](#) Action on Resolution 20-054, a Resolution Authorizing the City Manager to Sign Documents for a CARES Act Grant for the Brookings Airport.

**Attachments:** [Resolution](#)

4.E. [RES 20-050](#) Action on Resolution 20-050, a Resolution declaring surplus property for the City of Brookings.

**Attachments:** [Resolution](#)

4.F. [ID 20-0257](#) Action on a request to abate property taxes from Broadacre Mobile Homes, #20, 120 2nd St. So., #79, in the amount of \$21.79, legal description: Weichsel Addition, except the W 235'; E 140' of Outlot "A" except Lots 1-3; E 140' of N 309.26' of Outlot "B" in Roberts Second Addition.

**Attachments:** [Abatement Request](#)

4.G. [RES 20-055](#) Action on Resolution 20-055, a Resolution designating additional Election Judges for the June 23, 2020 Combined Municipal / School Board Election (Postponed April 14, 2020 Election).

**Attachments:** [Resolution](#)

## 5. Items removed from Consent Agenda.

*Action: Motion to Approve, Request Public Comment, Roll Call*

## 6. Open Forum/Presentations/Reports:

6.A. Open Forum.

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

## 7. Contracts/Change Orders: None

## 8. Ordinance First Readings:

*The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.*

8.A. [ORD 20-010](#) Discussion, Possible Action, and First Reading on Ordinance 20-010, an

Ordinance Amending Emergency Ordinance 20-007 to Address a Public Health Crisis and to Revise Certain Measures Which Have Been Deemed Necessary to Slow the Community Spread of Coronavirus (COVID-19).  
Second Reading: date to be determined.

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Ordinance 20-007 - approved 2020.05.12](#)

## 9. Public Hearings and Second Readings:

- 9.A. [ORD 20-008](#) Public Hearing and Action on Ordinance 20-008, an Ordinance to Rezone Block 21 & 22 of Timberline Addition, in the East 1,635' of the North ½ of the Northwest ¼ Except Clites Addition and Except the East 264' thereof in Section 34, Township 110 North, Range 50 West of the 5th P.M., Brookings County, South Dakota from Agricultural A District to a Residence R-1C Single-Family District (Generally located North of Steamboat Trail and South of 8th Street South).

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Planning Commission Notice](#)  
[Planning Commission Minutes 5/5/2020](#)  
[Rezoning Map](#)  
[Aerial Map](#)  
[Future Plan Use Map - Comp Plan](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

**Legislative History**

5/26/20 City Council read into the record

- 9.B. [ORD 20-009](#) Public Hearing and Action on Ordinance 20-009, an Ordinance on an Amendment to the Subdivision Regulations.

**Attachments:** [Memo](#)  
[Ordinance - Clean](#)  
[Ordinance - Marked](#)  
[Notice](#)  
[Planning Commission Minutes 5/5/2020](#)  
[Plat Checklist](#)  
[Resolution 43-2000](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

**Legislative History**

5/26/20 City Council read into the record

- 9.C. [RES 20-052](#) Public Hearing and Action on Resolution 20-052, a Resolution Determining

the Necessity of Repairing or Installing Sidewalks in the City of Brookings at the Expense of Abutting property owners (2020-01SWR Concrete Maintenance Project).

**Attachments:**    [Memo](#)  
                          [Resolution](#)  
                          [List of Properties](#)  
                          [Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

## 10. Other Business: None

## 11. City Council member introduction of topics for future discussion.

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

## 12. Executive Session

- 12.A. [ID 20-0248](#)    Executive Session, pursuant to SDCL 1-25-2, for discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

*Action: Motion to Enter Into Executive Session, Voice Vote  
Action: Motion to Exit Executive Session, Voice Vote*

13.    [ID 20-0255](#)    Action on 2020 City Manager Compensation Package.

*Action: Motion to Approve, Request Public Comment, Roll Call*

## 14. Adjourn.

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor  
Council Members Leah Brink, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm  
The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.*