

BRING YOUR DREAMS.



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, April 28, 2020

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.
2. Record of Council Attendance.
3. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

3.A. Action to approve the agenda.

3.B. [ID 20-0168](#) Action to approve the April 8 and April 14, 2020 City Council minutes.

Attachments: [2020_04_08 CC Minutes](#)
[2020_04_14 CC Minutes](#)

3.C. [ID 20-0169](#) Action on a Preliminary Plat of Lots 1-3, Block 18, Prairie Hills Addition.

Attachments: [Memo](#)
[04-07-2020 PC Minutes](#)
[Planning Commission Notice](#)
[Preliminary Plat](#)
[Aerial Map](#)

- 3.D. [RES 20-039](#)** Action on Resolution 20-039, a Resolution designating Vote Center locations, and the appointment of Election Superintendents and Judges for the June 23, 2020 Combined Municipal / School Board Election. (postponed April 14, 2020 Election)

Attachments: [Resolution](#)

- 3.E. [RES 20-040](#)** Action on Resolution 20-040, a Resolution authorizing the City Manager to sign an On-Sale Liquor Operating Agreement renewal for Wonder, Inc., DBA The Wild Hare, Todd Voss, Bobb Winter, and Ann Park, owners, 303 3rd Street, Brookings, South Dakota, legal description: West 75 'of Lots 20 and 21, Block 3, Original Plat Addition.

Attachments: [Resolution](#)
[Operating Agreement](#)
[Map](#)

- 3.F. [ID 20-0193](#)** Action on appointments to City Boards, Committees and Commissions.

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

- 5.A. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

- 5.B. [ID 20-0192](#)** Outside Agency Funding Process.

Attachments: [Memo](#)
[Benefits of Partnering with United Way](#)
[United Way Funding Process](#)
[Funding Process Worksheet Narrative](#)

- 5.C. [ID 20-0196](#)** Update on the Brookings Arts Council Director Position.

6. Contracts/Change Orders:

- 6.A. [RES 20-042](#)** Action on Resolution 20-042, a Resolution Authorizing Change Order No. 2

for the 2019-01SWR, Concrete Maintenance Project; Clark Drew Construction.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 6.B.** [RES 20-044](#) Action on Resolution 20-044, a Resolution Awarding Bids on Project 2020-08STI Street Maintenance and Overlay Project.

Attachments: [Memo](#)
[Resolution](#)
[Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

7. Ordinance First Readings: None

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

8. Public Hearings and Second Readings:

- 8.A.** [RES 20-037](#) Public Hearing and Action to approve Resolution 20-037, a Resolution of Intent to Lease Real Property to Daniel P. Bauer in the Wiese and Freeland Additions.

Attachments: [Memo](#)
[Resolution](#)
[Notice](#)
[Freeland Addition Map](#)
[Wiese Addition Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.B.** [RES 20-041](#) Public Hearing and Action on Resolution 20-041, a Resolution authorizing the City Manager to enter into an On-Sale Operating Agreement for a Liquor License for MG Oil Company, dba The Lanes, Marlyn Erickson and Troy Erickson, owners, 722 Western Ave., Brookings, SD, legal description: Lots 1 and 2, Block 1, Snyder's Addition, with video lottery terminals.

Attachments: [Memo](#)
[Resolution](#)
[Operating Agreement](#)
[Public Notice](#)
[Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

9. Other Business: None**10. City Council member introduction of topics for future discussion.**

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

11. Executive Session

- 11.A. [ID 20-0194](#)** Executive Session, pursuant to SDCL 1-25-2, for consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, and discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

12. Adjourn.

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor
Council Members Leah Brink, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

View the City Council Meeting Live on the City Government Access Channel 9.

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm
The complete City Council agenda packet is available on the city website: www.cityofbrookings.org*

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