

BRING YOUR DREAMS.



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, March 10, 2020

5:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:00 PM EXECUTIVE SESSION

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. [ID 20-0125](#) Executive Session, pursuant to SDCL 1-25-2, for discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

6:00 PM REGULAR MEETING

4. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

4.A. Action to approve the agenda.

- 4.B. [ID 20-0113](#) Action to approve the February 25, 2020 City Council minutes.
Attachments: [2/25/2020 Minutes](#)
- 4.C. [ID 20-0114](#) Action on appointments to City Boards, Committees and Commissions.
- 4.D. [RES 20-026](#) Action on Resolution 20-026, a Resolution designating Vote Center locations, and the appointment of Election Superintendents and Judges for the April 14, 2020 Combined School/Municipal Election.
Attachments: [Resolution](#)
- 4.E. [RES 20-030](#) Action on Resolution 20-030, a Resolution designating the Mayor as Certifying Officer for ICAP Self-Help Homeownership Opportunity Program.
Attachments: [Resolution](#)
- 4.F. [RES 20-027](#) Action on Resolution 20-027, a Resolution declaring surplus property for the City of Brookings.
Attachments: [Resolution](#)

5. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

6. Open Forum/Presentations/Reports:

6.A. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

6.B. SDSU Student Association Report.

- 6.C. [ID 20-0126](#) Presentation of a Proclamation recognizing March 2020 as Developmental Disability Awareness Month.
Attachments: [Proclamation](#)
- 6.D. [ID 2019-0521](#) Mayor's Annual *State of the City Message*.

7. Contracts/Change Orders:

- 7.A. [RES 20-022](#) Action on Resolution 20-022, a Resolution Awarding Bids on 2020-07STI, Freight On Board Asphalt Material.
Attachments: [Memo](#)
[Resolution](#)
- Action: Motion to Approve, Request Public Comment, Roll Call*

- 7.B.** [RES 20-023](#) Action on Resolution 20-023, a Resolution Awarding Bids on 2020-06STI, Chip Seal Project.

Attachments: [Memo](#)
 [Resolution](#)
 [Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 7.C.** [RES 20-024](#) Action on Resolution 20-024, a Resolution Awarding Bids on 2020-05STI, Moriarty Park Drainage Improvements.

Attachments: [Memo](#)
 [Resolution](#)
 [Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

8. Ordinance First Readings: None

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

9. Public Hearings and Second Readings:

- 9.A.** [ORD 20-004](#) Second Reading and Action on Ordinance 20-004, an Ordinance Authorizing Supplemental Appropriation #3 to the 2020 Budget.

Attachments: [Memo](#)
 [Ordinance](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

2/25/20 City Council read into the record

- 9.B.** [ID 20-0112](#) Public Hearing and Action on the transfer of an On-Off Sale Malt License for Yessica's Restaurant from Yessica Argueta, owner, to Edwin Alvarez, owner, 1300 Main Ave. So., Brookings, South Dakota, legal description: Lot 1 excluding S 92' of W 40', Block 3, Fishback Second Addition.

Attachments: [Memo](#)
 [Notice of Public Hearing](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 9.C.** [RES 20-025](#) Public Hearing and Action on Resolution 20-025, a Resolution authorizing the City Manager to enter into an Operating Agreement for a Wine License for Yessica's Restaurant, Edwin Alvarez, owner, 1300 Main Ave. So., Brookings, SD, legal description: Lot 1 excluding S 92' of W 40', Block 3, Fishback Second Addition.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)
 [Notice of Public Hearing](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 9.D.** [RES 20-028](#) Public Hearing and Action on Resolution 20-028, a Resolution of Intent to Lease Real Property to the Brookings Backpack Program.

Attachments: [Memo](#)
 [Resolution](#)
 [Lease Agreement](#)
 [Notice of Public Hearing](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 9.E.** [RES 20-029](#) Public Hearing and Action on Resolution 20-029, a Resolution of Intent to Lease Real Property to Northern Plains Power Technologies.

Attachments: [Memo](#)
 [Resolution](#)
 [Lease Agreement](#)
 [Notice of Public Hearing](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

10. Other Business:

- 10.A.** [RES 20-018](#) Action on Resolution 20-018, a Resolution Authorizing the City Manager to Sign a Memorandum of Understanding between the City of Brookings and Brookings County for the 20th Street South BUILD Project.

Attachments: [Memo](#)
 [Resolution](#)
 [MOU City-County](#)
 [Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 11.** [ID 20-0124](#) City of Brookings Progress Report.

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

- 13.** [ID 20-0120](#) Executive Session, pursuant to SDCL 1-25-2, for discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term,

employee, does not include any independent contractor.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

14. [ID 20-0088](#)

Action on 2020 City Manager Compensation Package.

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

2/18/20

City Council

withdrawn

15. Adjourn.

Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor

Council Members Leah Brink, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell

Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

View the City Council Meeting Live on the City Government Access Channel 9.

Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm

The complete City Council agenda packet is available on the city website: www.cityofbrookings.org

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