

BRING YOUR DREAMS.



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, February 25, 2020

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

3.A. Action to approve the agenda.

3.B. [ID 20-0094](#) Action to approve the February 11 and February 28, 2020 City Council minutes.

Attachments: [2/11/2020 Minutes](#)
[2/18/2020 Minutes](#)

3.C. [ID 20-0095](#) Action to cancel the April 7, 2020 City Council Meeting.

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

5.A. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

5.B. SDSU Student Association Report.

- 5.C.** [ID 20-0102](#) Presentation of “Award in Excellence in Concrete Paving” from the South Dakota Chapter of the American Concrete Pavement Association for the 22nd Avenue Reconstruction Project.

- 5.D.** [ID 20-0105](#) 4th Quarter CFO’s Report.

Attachments: [CFO Report](#)

- 5.E.** [ID 20-0106](#) Department Presentation: Public Information Office

Attachments: [Presentation](#)

6. Contracts/Change Orders:

- 6.A.** [RES 20-006](#) Action on Resolution 20-006, a Resolution awarding the bid for Landfill 3W Cell Construction to Veit & Company, Inc. of Rogers, Minnesota.

Attachments: [Memo](#)
 [Resolution](#)
 [Notice of Award](#)
 [Contract](#)
 [Site Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

7. Ordinance First Readings:

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

- 7.A.** [ORD 20-004](#) Introduction and First Reading on Ordinance 20-004, an Ordinance Authorizing Supplemental Appropriation #3 to the 2020 Budget. Second Reading: March 10, 2020.

Attachments: [Memo](#)
 [Ordinance](#)

8. Public Hearings and Second Readings:

- 8.A.** [ID 20-0096](#) Public Hearing and Action on a Temporary Alcohol Application from Aramark Educational Services, LLC, to operate within the City of Brookings, South Dakota for a wedding reception to be held March 6, 2020 at the SDSU Alumni Center Woster Celebration Hall, 815 Medary Ave.

Attachments: [Memo](#)
 [Hearing Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.B.** [RES 20-016](#) Public Hearing and Action on Resolution 20-016, a Resolution authorizing the City Manager to enter into an Operating Agreement for an On-Off Sale Wine License for Eponymous Brewing Company, Sean Weber, Kyle McElhany, Kyle Weber, Dan Weber, Dave Weber, and Kyle Halgerson, owners, 126 Main Ave. So., Brookings, SD, legal description: Lots 1, 2 and 3, Block 4, Folsom Addition.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)
 [Hearing Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

9. Other Business:

- 9.A.** [RES 20-021](#) Action on Resolution 20-021, a Resolution Providing Financial Commitment for a Reserve from Three B Tax surplus to fund the SDSU Visitor Promotional Fund.

Attachments: [Memo](#)
 [Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.B.** [RES 20-020](#) Action on Resolution 20-020, a Resolution authorizing the City Manager to sign Fire Department Mutual Aid Agreements.

Attachments: [Memo](#)
 [Resolution](#)
 [Agreement - Mutual Aid Services](#)
 [Agreement - County-wide Automatic Mutual Aid Services](#)
 [Fire Dept. Coverage Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.C.** [RES 20-017](#) Action on Resolution 20-017, a Resolution Establishing Criteria for Building in the Public Right-of-Way in the City of Brookings, South Dakota.

Attachments: [Memo](#)
 [Resolution - clean](#)
 [Resolution - marked](#)
 [Resolution 68-04](#)

Action: Motion to Approve, Request Public Comment, Roll Call

10. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

11. Adjourn.

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor
Council Members Leah Brink, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

View the City Council Meeting Live on the City Government Access Channel 9.

Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm

The complete City Council agenda packet is available on the city website: www.cityofbrookings.org

Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.