

BRING YOUR DREAMS.



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
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"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, January 28, 2020

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

3.A. Action to approve the agenda.

3.B. [ID 20-0039](#) Action to approve the January 14 and January 21, 2020 City Council minutes.

Attachments: [1/14/2020 Minutes](#)
[1/21/2020 Minutes](#)

3.C. [RES 20-007](#) Action on Resolution 20-007, a Resolution authorizing the City Manager to sign a Wine Operating Agreement 5-year renewal for ERL, LLC, dba The Depot, 921 20th St. So., Kathy McClemons, Robb McClemons, and Liz

McClemans-Novak, owners, legal description: Lot 7, Block 13, McClema's Addition.

Attachments: [Resolution](#)
 [Operating Agreement](#)

- 3.D. [RES 20-004](#) Action on Resolution 20-004, a Resolution Authorizing Change Order No. 1 (Final) for 2019-07STI Asphalt Concrete Freight on Board Project; Bowes Construction, Inc.

Attachments: [Resolution](#)

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

- 5.A. [ID 20-0051](#) Presentation of annual Dr. Martin Luther King, Jr. Day Awards by the Brookings Human Rights Commission.

Attachments: [Press Release](#)

- 5.B. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

- 5.C. SDSU Student Association Report.

- 5.D. [ID 20-0052](#) Department Presentation: Brookings Municipal Liquor Store.

Attachments: [Presentation](#)

6. Contracts/Change Orders:

- 6.A. [RES 20-009](#) Action on Resolution 20-009, a Resolution to approve the purchase of a 2020 Fire Engine from Toyne, Inc., Breda, IA / Allegiant Emergency Services, Sioux Falls, SD, through Sourcewell Contract #022818-TOY.

Attachments: [Memo](#)
 [Resolution](#)
 [Appendix](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 6.B. [RES 20-014](#) Action on Resolution 20-014, a Resolution authorizing a Interfund Loan from the Landfill Fund to the Fire Department to be used for the purchase of a 2020 Fire Engine.

Attachments: [Memo](#)
 [Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

7. Ordinance First Readings:

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

- 7.A. [ORD 20-003](#)** Introduction and First Reading on Ordinance 20-003, an Ordinance Authorizing Supplemental Appropriation No. 2 to the 2020 Budget. Second Reading: February 11, 2020.

Attachments: [Memo](#)
 [Ordinance](#)
 [Map](#)

8. Public Hearings and Second Readings:

- 8.A. [ORD 20-002](#)** Second Reading and Action on Ordinance 20-002, an Ordinance authorizing Supplemental Appropriation No. 1 to the 2020 Budget.

Attachments: [Memo](#)
 [Ordinance](#)
 [Resolution 19-025](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

1/14/20 City Council read into the record

- 8.B. [ID 20-0002](#)** Public Hearing and Action on a Temporary Liquor Application from St. Thomas More Catholic School, to operate within the City of Brookings, South Dakota, on February 1, 2020, for a Winter Gala and Grand Auction to be held at 1700 8th Street South.

Attachments: [Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.C. [RES 20-010](#)** Public Hearing and Action on Resolution 20-010, a Resolution of Intent to Lease Real Property at Brookings Airport to Madison Aircraft, LLC.

Attachments: [Memo](#)
 [Resolution](#)
 [Notice](#)
 [Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.D. [RES 20-011](#)** Public Hearing and Action on Resolution 20-011, a Resolution of Intent to Lease Real Property at Brookings Airport to Civil Air Patrol Inc.

Attachments: [Memo](#)
 [Resolution](#)
 [Notice](#)
 [Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

9. Other Business:

- 9.A. [RES 20-012](#) Action on Resolution 20-012, a Resolution Amending the Consolidated Fee Schedule.

Attachments: [Memo](#)
 [Resolution - Marked](#)
 [Resolution - Clean](#)
 [2020 Consolidated Fee Schedule - Marked](#)
 [2020 Consolidated Fee Schedule - Clean](#)
 [Ordinance 19-020](#)
 [Resolution 19-075](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.B. [RES 20-013](#) Action on Resolution 20-013, a Resolution Authorizing the City Manager to sign a Memorandum of Understanding between the South Dakota Department of Transportation (SDDOT) and the City of Brookings for the 20th Street South BUILD Project.

Attachments: [Memo](#)
 [Resolution](#)
 [MOU](#)
 [Letter to DOT from CM](#)
 [Letter to City from DOT](#)
 [Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

10. [ID 20-0053](#) City of Brookings Progress Report.

11. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

12. Adjourn.

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor
Council Members Leah Brink, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

View the City Council Meeting Live on the City Government Access Channel 9.

Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm

The complete City Council agenda packet is available on the city website: www.cityofbrookings.org

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