

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, April 23, 2024

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 24-0201](#) Action to approve City Council meeting minutes.**

**Attachments:** [4/16/2024 Minutes](#)

- 5.B. [ID 24-0200](#) Action to abate property taxes in the amount of \$4,445.73 for Parcel #40501-00100-000-00. Address: 677 Park Avenue, Brookings. Legal description: Block 1, Reserve Third Addition.

**Attachments:** [Abatement Application](#)  
[Location Map](#)

- 5.C. [ID 24-0194](#) Action on Volunteer Board, Committee, and Commission appointments.

- 5.D. [ID 24-0206](#) Action on Temporary Alcohol / Special Event Licenses for existing alcohol license holders with events held on publicly owned property.

**Attachments:** [Memo](#)  
[SDCL 35-4-124](#)

## 6. Presentations/Reports:

- 6.A. [ID 24-0204](#) Pinning Ceremony for Brookings Police Department Full-Time Officers and CSO's.

**Attachments:** [Biographies](#)

- 6.B. [ID 24-0163](#) Proclamation: National Volunteer Week

**Attachments:** [Proclamation](#)

- 6.C. [ID 24-0205](#) Informational Item: 2024 Sidewalk Repair Assistance Pilot Project.

**Attachments:** [Memo](#)

## 7. Contracts/Change Orders:

- 7.A. [RES 24-041](#) Action on Resolution 24-041, a Resolution Awarding the Bid for the 2024-09STI Concrete Maintenance Project.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Map - Sidewalk Repair Locations](#)  
[Map - Concrete Repair Locations](#)

*Action: Motion, Request Public Comment, Roll Call*

- 7.B. [RES 24-040](#) Action on Resolution 24-040, a Resolution Awarding the Bid for the Landfill Equipment Storage Building Project.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Proposed Renderings](#)  
[Location Map](#)

*Action: Motion, Request Public Comment, Roll Call*

## 8. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 8.A. [ORD 24-011](#) Introduction and First Reading on Ordinance 24-011, Amendment No. 2 to the 2024 Budget. Second Reading and Action: May 7, 2024.

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Charter Revision Process \(Draft\)](#)  
[RESPEC Fee Amendment](#)

- 8.B. [ORD 24-004](#) Introduction and First Reading on Ordinance 24-004, an Ordinance to Rezone Outlots 6, 7, 8, 9 and 14 in the West ½ of the South ½ of the Northeast ¼ in Section 11, Township 109, Range 50, Brookings County, South Dakota from a Joint Jurisdiction Agriculture (JJ-A) District and a Joint Jurisdiction Residence (R-3A) Apartments/Mobile Homes and Manufactured Housing District to a Joint Jurisdiction Business (JJ-B3) Heavy District. Public Hearing: May 7, 2024.

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Location Map](#)  
[Zoning Map](#)  
[Future Land Use Map](#)  
[B-3 Zoning Regulations](#)

## 9. Public Hearings and Second Readings:

## 10. Other Business:

- 10.A. [ID 24-0195](#) Discussion and Possible Action on Liquor License Fees.

**Attachments:** [Memo](#)  
[Resolution 38-11 - on-sale liquor license fee](#)  
[Resolution 98-11 - on-sale restaurant license fee](#)  
[Existing Liquor Licensees - 2023](#)  
[Survey - First Class Municipalities](#)  
[Survey - Chamber Liquor License Opinions](#)  
[Census Information](#)  
[SDCL 35-3-7 - Local Option](#)  
[SDCL 35-4 - Sale of Beverages](#)  
[Presentation - 2/20/2024 Study Session](#)

*Possible Action: Motion, Request Public Comment, Roll Call*

11. [ID 24-0202](#) City of Brookings Progress Report.

**Attachments:** [Progress Report](#)

## 12. City Council member introduction of topics for future discussion.

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## 13. Executive Session

- 13.A. [ID 24-0203](#) Executive Session, pursuant to SDCL 1-25-2.3, for the purpose of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

*Action: Motion to enter into Executive Session, Voice Vote*

*Action: Motion to exit Executive Session, Voice Vote*

## 14. Adjourn.

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
 Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*

