

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, March 26, 2024

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A. [ID 24-0147](#) Action to approve City Council meeting minutes.**

Attachments: [3/12/2024 Minutes](#)
 [3/21/2024 Board of Equalization Minutes](#)

- 5.B.** [ID 24-0138](#) Action on Temporary Alcohol / Special Event Licenses for existing alcohol license holders with events held on publicly owned property.

Attachments: [Memo](#)
 [SDCL 35-4-124](#)

- 5.C.** [ID 24-0139](#) Action to abate property taxes in the amount of \$57,276.42 for Parcel #40582-00500-000-00. Address: 2215 Ace Avenue, Brookings. Legal description: Block 5, Southland Addition.

Attachments: [Abatement Application](#)
 [Location Map](#)

- 5.D.** [ID 24-0151](#) Action to abate property taxes in the amount of \$5,067.80 for Parcel #40582-00300-001-00. Address: 2206 Ace Avenue, Brookings. Legal description: Lot 1, Block 3, Southland Addition.

Attachments: [Abatement Application](#)
 [Location Map](#)

- 5.E.** [ID 24-0152](#) Action to abate property taxes in the amount of \$2,748.92 for Parcel #40582-00300-007-00. Address: 2236 Ace Avenue, Brookings. Legal description: Lot 7, Block 3, Southland Addition.

Attachments: [Abatement Application](#)
 [Location Map](#)

- 5.F.** [ID 24-0153](#) Action to abate property taxes in the amount of \$11,816.39 for Parcel #40501-00200-000-00. Address: 1714 Christine Avenue, Brookings. Legal description: Block 2, Reserve Third Addition.

Attachments: [Abatement Application](#)
 [Location Map](#)

- 5.G.** [ID 24-0154](#) Action to abate property taxes in the amount of \$5,590.68 for Parcel #40582-00300-006-00. Address: 2234 Ace Avenue, Brookings. Legal description: Lot 6, Block 3, Southland Addition.

Attachments: [Abatement Application](#)
 [Location Map](#)

- 5.H.** [ID 24-0157](#) Action to abate property taxes in the amount of \$24,357.59 for Parcel #40473-02000-000-05. Address: 2123 Tall Grass Parkway, Brookings. Legal description: Block 20A, Prairie Hills Addition.

Attachments: [Abatement Application](#)
 [Location Map](#)

- 5.I. [ID 24-0158](#) Action to abate property taxes in the amount of \$17,395.31 for Parcel #40473-01900-002-00. Address: 522 Sweetgrass Drive, Brookings. Legal description: Lot 2, Block 19, Prairie Hills Addition.

Attachments: [Abatement Application](#)
[Location Map](#)

- 5.J. [RES 24-030](#) Action on Resolution 24-030, a Resolution declaring surplus property for the City of Brookings.

Attachments: [Resolution](#)

6. Presentations/Reports:

- 6.A. [ID 24-0146](#) Report: SDSU Student Association.

7. Contracts/Change Orders: NONE

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 8.A. [ORD 24-008](#) Introduction and First Reading on Ordinance 24-008, an Ordinance to Amend Chapter 94, Article IV, Division 1, pertaining to Section 94-133 related to the elimination of drive-thru services for permitted special uses in the Business B-2A Office District. Public Hearing and Action: April 16, 2024.

Attachments: [Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)

9. Public Hearings and Second Readings:

- 9.A. [ORD 24-006](#) Second Reading and Action on Ordinance 24-006, an Ordinance Authorizing Budget Amendment No. 1 to the 2024 Budget.

Attachments: [Memo](#)
[Ordinance](#)
[Detail By Account](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

3/12/24

City Council

read into the record

- 9.B.** [ORD 24-005](#) Second Reading and Action on Ordinance 24-005, an Ordinance Amending Chapter 2 of the Code of Ordinances of the City of Brookings and pertaining to the Brookings Public Arts Commission.

Attachments:

[Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)
[PAC Minutes](#)
[PAC By-Laws 1/17/2024](#)
[Ordinance 16-006](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

3/12/24 City Council read into the record

- 9.C.** [ORD 24-007](#) Public Hearing and Action on Ordinance 24-007, an Ordinance to Change the Zoning within the City of Brookings (305 and 307 Main Avenue South from Business B-2A Office District to Business B-3 Heavy District).

Attachments:

[Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)
[B-2A Zoning Regulations](#)
[B-3 Zoning Regulations](#)

Action: Motion to Approve, Open & Close Public Hearing, Roll Call

Legislative History

3/12/24 City Council read into the record

- 9.D.** [ID 24-0123](#) Public Hearing and Action on a request for an On-Off Sale Malt License, for Classic Convenience, Inc., dba Classic Corner, located at 916 6th Street.

Attachments:

[Memo](#)
[Legal Notice](#)
[City Code and SDCL References](#)
[Location Map](#)

Action: Motion to Approve, Open & Close Public Hearing, Roll Call

10. Other Business:

- 10.A. [RES 24-026](#)** Action on Resolution 24-026, a Resolution of Appreciation at the Conclusion of Work of the Traffic Safety Committee.

Attachments: [Memo](#)
[Resolution](#)
[Flow Chart](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 11. [ID 24-0145](#)** City of Brookings Progress Report.

Attachments: [Progress Report](#)

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.