

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, February 13, 2024

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

5.A. [ID 24-0082](#) Action to approve City Council meeting minutes.

**Attachments:** [1/23/2024 Minutes](#)  
[1/31/2024 Minutes](#)  
[2/2/2024 Minutes](#)

5.B. [ID 24-0067](#) Action on Temporary Alcohol / Special Event Licenses for existing alcohol license holders with events held on publicly owned property.

**Attachments:** [Memo](#)  
[SDCL 35-4-124](#)

## 6. Presentations/Reports:

6.A. [ID 24-0084](#) Report: SDSU Student Association.

6.B. [ID 24-0083](#) Reports: City Council Ex-Officio Reports

## 7. Contracts/Change Orders: NONE

## 8. Other Business:

8.A. [ID 24-0088](#) Discussion and Possible Action on the 2024 Outside Agency Funding Recommendations.

**Attachments:** [Memo](#)  
[2024 Funding Recommendation](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## 9. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

9.A. [ORD 24-003](#) Introduction and First Reading on Ordinance 24-003, an Ordinance Authorizing Amendment No. 11 to the 2023 Budget. Second Reading and Action: February 27, 2024.

**Attachments:** [Memo](#)  
[Ordinance](#)

## 10. Public Hearings and Second Readings:

- 10.A.** [ORD 24-002](#) Second Reading and Action on Ordinance 24-002, an Ordinance Authorizing Budget Amendment No. 10 to the 2023 Budget.

**Attachments:**

[Memo](#)

[Ordinance](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

1/23/24 City Council read into the record

- 10.B.** [ORD 24-001](#) Public Hearing and Action on Ordinance 24-001, an Ordinance to Change the Zoning within the City of Brookings (1.63 Acres in Section One from Agriculture A District and Residence R-3 Apartment District to Business B-2A Office District).

**Attachments:**

[Memo](#)

[Ordinance](#)

[Hearing Notice - City Council](#)

[Hearing Notice - Planning Commission](#)

[Planning Commission Minutes](#)

[Petition to Rezone](#)

[Location Map](#)

[Zoning Map](#)

[Future Land Use Map](#)

[Neighbor Letters](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

**Legislative History**

1/23/24 City Council read into the record

- 10.C.** [RES 24-016](#) Public Hearing and Action on Resolution 24-016, a Resolution Determining the Necessity of Repairing or Installing Sidewalks in the City of Brookings at the Expense of Abutting Property Owners; 2023-01SWR Concrete Maintenance Project.

**Attachments:**

[Memo](#)

[Resolution](#)

[Legal Notice](#)

[List of Affected Properties](#)

[Location Map](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

- 10.D.** [RES 24-017](#) Public Hearing and Action on Resolution 24-017, a Resolution authorizing the City Manager to enter into an On-Off Sale Wine Operating Agreement for MG Oil, dba Corner Pantry #24, Troy Erickson and Marlyn Erickson, owners, 600 6th Street, Brookings, South Dakota, legal description: Lots 5-7, Block 11, Second Addition.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Operating Agreement](#)  
[Hearing Notice](#)  
[Location Map](#)  
[SDCL and City Code](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

- 10.E.** [ID 24-0085](#) Public Hearing and Action on a request to transfer an On-Off Sale Malt License for El Tapatio Company, Guadalupe Rodriguez, owner, to a new location at 1816 6th Street.

**Attachments:** [Memo](#)  
[Legal Notice](#)  
[City Code and SDCL References](#)  
[Location Map](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

- 10.F.** [ID 24-0063](#) Public Hearing and Action on a Temporary / Special Event Alcoholic Beverage Application from Mosaic Wine Bar, to operate within the City of Brookings, South Dakota for a “Galentine’s Girls Night” event to be held on February 15th at The Socialight, 420 Main Avenue.

**Attachments:** [Memo](#)  
[Legal Notice](#)  
[SDCL Reference](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

## **11. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## **12. Adjourn.**

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

*Brookings City Council Staff:  
Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk ([cityclerk@cityofbrookings-sd.gov](mailto:cityclerk@cityofbrookings-sd.gov)), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*