

	Bartels
	Carruthers
	Hansen
	Harvey
	Hawley
	Avery
	Specker
	Meyer
	Julius
	Halgerson
	Kabris
	Witt
	Peterson

**AGENDA**Brookings Municipal Utilities Board  
Monday, April 10, 2023– 1:00 p.m.**VIA MICROSOFT TEAMS****CALL IN 872-240-1708 – PASSCODE 883826143#**  
**(IF CALLING IN, PLEASE IDENTIFY)**

1. Additions to Agenda.  
AC: Motion to approve.
2. Adoption of Agenda.  
AC: Motion to approve.
3. Minutes of meetings of March 13 and March 27.
4. Approval of bills and claims.  
AC: Motion to approve.
5. Invitation for citizen input.
6. Executive Session to discuss competitive service offerings, review communication from legal counsel about pending litigation and contractual matters.
7. Policy Manual Amendment – Personnel Section – Telework Policy.  
AC: Resolution amending policy manual.
8. Transfer of Service Territory Agreement with Sioux Valley-Southwestern Electric Cooperative Inc.  
AC: Resolution to approve.

9. Surplus Equipment to be traded in.  
AC: Resolution to approve.
10. Application for water and sewer connection into the city water and sewer system – Timberline Glenwood Circle.  
AC: Motion to approve.
11. Awarding of bids:
  - A. \*Padmounted Transformers – Electric Department.
  - B. \*Three Phase Solid Dielectric Vacuum Reclosers – Electric Department.
  - C. \*\*2023 Sanitary Sewer Manhole Rehab Project – Wastewater Department.
  - D. \*\*Transit Van for Pipeline Television Inspection System – Wastewater Dept.  
AC: Motion to approve.
12. Purchase approval of new Sewer Televising Camera Equipment through Minnesota State Contract #187482 for the Wastewater Department.  
AC: Motion to approve purchase of new Sewer Televising Camera Equipment (2023 Aries CCTV Voyager Command Center mounted in separately procured Ford Transit Chassis) from Flexible Pipe Tool Company (22606 186<sup>th</sup> Avenue, Cold Springs, MN 56320) through Minnesota Department of Administration, State Procurement Management, Minnesota State Contract No. 187482, in the amount of \$233,086.00.
13. Authorization to solicit bids for the following:
  - A. Directory Printing Services – Telephone Department.  
AC: Motion to approve.
14. Discussion of telecommunications strategic priorities.
15. Department Reports.
16. Executive Session to discuss personnel.

\*Opening of bids @ 3:00 on 4/5/23.

\*\*Opening of bids @ 1:30 on 4/6/23.

***Next call-in special meeting is on April 24<sup>th</sup> at 11:45 a.m.***

***Next regular meeting is on May 8<sup>th</sup> at 1:00 p.m.***

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.