

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, October 24, 2023

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.
2. Record of Council Attendance.
3. Action to approve the agenda.
4. Open Forum.

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A.** [ID 23-0448](#) Action to approve City Council meeting minutes.

Attachments: [10/10/2023 Minutes](#)
[10/17/2023 Minutes](#)

- 5.B. [RES 23-080](#) Action on Resolution 23-080, a Resolution authorizing the City Manager to sign an On-Sale Wine Operating Agreement renewal for The Children’s Museum of South Dakota.

Attachments: [Memo](#)
[Resolution](#)
[Operating Agreement](#)
[Location Map](#)

- 5.C. [RES 23-099](#) Action on Resolution 23-099, a Resolution Awarding the Bid on the purchase of One (1) 2023 Model Year Pursuit Rated AWD Vehicle.

Attachments: [Memo](#)
[Resolution](#)

6. Presentations/Reports:

- 6.A. [ID 23-0421](#) Proclamation: National Disability Employment Awareness Month, October 2023

Attachments: [Proclamation](#)

- 6.B. [ID 23-0432](#) Proclamation: Veterans Small Business Week

Attachments: [Proclamation](#)

- 6.C. [ID 23-0449](#) Proclamation: First-Generation College Celebration Day

Attachments: [Proclamation](#)

- 6.D. [ID 23-0454](#) Report: SDSU Student Association.

- 6.E. [ID 23-0408](#) Presentation: Solar Project Update by Missouri River Energy Services

Attachments: [Presentation](#)

7. Contracts/Change Orders:

- 7.A. [RES 23-098](#) Action on Resolution 23-098, a Resolution Awarding the Bid for Project 2023-04 SSI, Brookings 32nd Avenue Regional Detention.

Attachments: [Memo](#)
[Resolution](#)
[Location Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

8.A. [ORD 23-037](#)

Introduction and First Reading on Ordinance 23-037, the 2024 Appropriation Ordinance. Second Reading and Action: November 14, 2023.

- Attachments:** [Memo](#)
[Ordinance](#)
[Budget in Brief](#)
[Budget Detail](#)

8.B. [ORD 23-035](#)

Introduction and First Reading on Ordinance 23-035, an Ordinance Amending Chapter 22 of the Code of Ordinance Pertaining to Moving a Building. Public Hearing and Action: November 14, 2023.

- Attachments:** [Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)
[Notice](#)

8.C. [ORD 23-036](#)

Introduction and First Reading on Ordinance 23-036, an Ordinance amending Chapter 94, Article IV, Section 94-131, Section 94-132, Section 94-136, Section 94-137, and Section 94-161 related to public transportation facility as an allowable use. Public Hearing and Action: November 14, 2023.

- Attachments:** [Memo](#)
[Ordinance](#)
[Notice](#)
[Planning Commission Minutes](#)

9. Public Hearings and Second Readings:

9.A. [ORD 23-034](#)

Second Reading and Action on Ordinance 23-034, an Ordinance Authorizing Amendment No. 8 to the 2023 Budget.

- Attachments:** [Memo](#)
[Ordinance](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

10/10/23 City Council read into the record

9.B. [ID 23-0459](#)

Public Hearing and Action on a Commercial Corridor Design Review Overlay District Site Plan: 2008 22nd Avenue South.

Attachments: [Memo](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Design Standards Checklist](#)
[Site/Landscape Plan](#)
[Elevation Drawings](#)
[3D Rendering](#)
[Adjacent Street Views](#)
[Exterior Light Specifications](#)

Action: Motion to Approve, Open & Close Public Hearing, Roll Call

10. Other Business:

- 10.A. [RES 23-094](#) Action on Resolution 23-094, a Resolution Authorizing Special Assessments for Snow Removal and Lawn Care.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 10.B. [ID 23-0439](#) Action on the 2022-2024 Teamster Local Union No. 120 City General Union Agreement.

Attachments: [Memo](#)
[Agreement - clean](#)
[Agreement - marked](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 10.C. [ID 23-0435](#) Action on the 2022-2024 Teamster Local Union No. 120 Police Union Agreement.

Attachments: [Memo](#)
[Agreement - Clean](#)
[Agreement - Marked](#)

Action: Motion to Approve, Request Public Comment, Roll Call

11. [ID 23-0455](#) City of Brookings Progress Report.

Attachments: [2023 October Progress Report](#)

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

13. Adjourn.

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), 2) participate remotely, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.