

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final-revised**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, May 23, 2023

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 23-0224](#)** Action to approve City Council meeting minutes.

**Attachments:** [5/9/2023 Minutes](#)

- 5.B.** [RES 23-051](#) Action on Resolution 23-051, a Resolution in support of an Application for Financial Assistance to the South Dakota Housing Development Authority by Branch Creek, LLC, and / or its Affiliates, Agents, or Assigns, for the Benefit of Multi and Single-Family Development.

**Attachments:** [Resolution](#)

- 5.C.** [RES 23-049](#) Action on Resolution 23-049, a Resolution awarding bid 2023-07 STI Freight-On-Board Asphalt Material.

**Attachments:** [Resolution](#)

## 6. Presentations/Reports:

- 6.A.** [ID 23-0223](#) Proclamation: Global Accessibility Awareness Month

**Attachments:** [Proclamation](#)

- 6.B.** [ID 23-0225](#) Proclamation: LGBTQ2S+ Pride Month

**Attachments:** [Proclamation](#)

- 6.C.** [ID 23-0227](#) Proclamation: Public Works Week

**Attachments:** [Proclamation](#)

## 7. Contracts/Change Orders: NONE

## 8. Ordinance First Readings: NONE

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

## 9. Public Hearings and Second Readings:

- 9.A.** [ORD 23-018](#) Second Reading and Action on Ordinance 23-018, an Ordinance Amending Article III of Chapter 42 of the Code of Ordinances of the City of Brookings, South Dakota.

**Attachments:** [Memo](#)

[Ordinance - clean](#)

[Ordinance - marked](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

### **Legislative History**

5/9/23 City Council read into the record

- 9.B.** [ID 23-0226](#) Public Hearing and Action on a Temporary Alcohol Application from Wooden Legs Brewing Co. for a temporary alcohol license to operate

within the City of Brookings, South Dakota for an event to be held on July 20th for a Comedy at the Park event at Pioneer Park, 104 6th Street West.

**Attachments:** [Memo](#)

[Legal Notice](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

- 9.C.** [ID 23-0220](#) Public Hearing and Action on a Temporary Alcohol Application from Sodexo Catering, to operate within the City of Brookings, South Dakota for the Oscar Howe VIP Reception to be held on June 9, 2023 at the SDSU Alumni Center, 815 Medary Avenue.

**Attachments:** [Legal Notice](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

- 9.D.** [ID 23-0232](#) Public Hearing and Action to move a two-story residential home from 1224 6th Street to 1125 3rd Street.

**Attachments:** [Memo](#)

[Notice](#)

[Location Map](#)

[House](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

## 10. Other Business:

- 10.A.** [RES 23-050](#) Action on Resolution 23-050, a Resolution to Annex 52.7 acres in the Southwest ¼ of Section 20, Township 110, Range 50, Brookings County, South Dakota.

**Attachments:** [Memo](#)

[Resolution](#)

[Hearing Notice - City Council](#)

[Hearing Notice - Planning Commission](#)

[Planning Commission Minutes](#)

[Petition for Annexation](#)

[Location Map](#)

[Annexation Priority Map](#)

[Zoning Map](#)

[Future Land Use Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 10.B.** [ID 23-0235](#) Action on a Revised Preliminary Plat of Lots 1-5, Outlot A, and Outlot B in Block 9 of Wiese Addition.

**Attachments:** [Memo](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Location Map](#)  
[Revised Preliminary Plat](#)  
[Preliminary Plat - April 2023](#)  
[Zoning Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**10.C.** [ID 23-0234](#) Action on a Preliminary Plat for Blocks 1-15 in Branch Creek Addition.

**Attachments:** [Memo](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Location Map](#)  
[Preliminary Plat](#)  
[Preliminary Grading Plan](#)  
[Preliminary Drainage Plan](#)  
[Preliminary Utility Plan](#)  
[Zoning Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**10.D.** [RES 23-048](#) Action on Resolution 23-048, a Resolution approving a Naming, Advertising, and Sponsorship Agreement with Dacotah Bank, providing for the currently named "Swiftel Center" be named "Dacotah Bank Center."

**Attachments:** [Memo](#)  
[Resolution](#)  
[Agreement](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**10.E.** [RES 23-047](#) Action on Resolution 23-047, a Resolution Concerning Updated City Council Policies.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Proposed Policies](#)  
[Former Governance and Ends Policies](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**11.** [ID 23-0237](#) City of Brookings Progress Report.

Attachments:      [May Progress Report](#)

## 12. City Council member introduction of topics for future discussion.

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## 13. Executive Session

- 13.A. [ID 23-0239](#)      Executive Session, pursuant to SDCL 1-25-2.3 Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

*Action: Motion to enter into Executive Session, Voice Vote*

*Action: Motion to exit Executive Session, Voice Vote*

## 14. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager      Steven Britzman, City Attorney      Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk ([cityclerk@cityofbrookings-sd.gov](mailto:cityclerk@cityofbrookings-sd.gov)), 2) participate remotely, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*