

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final-revised
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, April 25, 2023

5:30 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:30 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. Action to approve the agenda.

4. Executive Session

4.A. [ID 23-0174](#) Executive Session, pursuant to SDCL 1-25-2.3 Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

5. Open Forum.

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

6. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 6.A. [ID 23-0166](#) Action to approve City Council meeting minutes.

Attachments: [4/11/2023 Minutes](#)

- 6.B. [ID 23-0168](#) Action on City of Brookings volunteer board appointments.

- 6.C. [RES 23-038](#) Action on Resolution 23-038, a Resolution Authorizing the City Manager and City Clerk to Sign an Agreement with Chargepoint for an Electric Vehicle Charging Station Subscription.

Attachments: [Resolution](#)
[Quote](#)

- 6.D. [RES 23-043](#) Action on Resolution 23-043, a Resolution authorizing the City Manager to sign and submit an Environmental Grant Application and associated documents for a Household Hazardous Waste Drop-off event in 2023.

Attachments: [Resolution](#)

7. Presentations/Reports:

- 7.A. [ID 23-0179](#) Proclamation: City Clerk Week

Attachments: [Proclamation](#)

- 7.B. [ID 23-0180](#) Proclamation: Arbor Day

Attachments: [Proclamation](#)

- 7.C. [ID 23-0173](#) Report: SDSU Student Association.

8. Contracts/Change Orders:

- 8.A. [RES 23-039](#) Action on Resolution 23-039, a Resolution of Intent to Lease Real Property to Rural Technologies, Inc.

Attachments: [Memo](#)
[Resolution](#)
[Lease Addendum](#)
[Exhibit A](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 8.B. [RES 23-041](#) Action on Resolution 23-041, a Resolution Awarding the Bid on Airport Pavement Maintenance / Rehabilitation Project, AIP

#3-46-0005-037-2023.

Attachments: [Memo](#)
[Resolution](#)
[Letter of Recommendation](#)

Action: Motion to Approve, Request Public Comment, Roll Call

9. Public Hearings and Second Readings:

- 9.A. [RES 23-036](#) Public Hearing and Action on Resolution 23-036, a Resolution to Amend the 2040 Comprehensive Plan's Future Land Use Map.

Attachments: [Memo](#)
[Resolution](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)
[Urban Medium Exhibit](#)

Action: Motion to Approve, Open & Close Public Hearing, Roll Call

- 9.B. [RES 23-037](#) Public Hearing and Action on Resolution 23-037, a Resolution Levying Assessment for Alley Assessment Project No. 2022-04STA, between 3rd Street to 4th Street connecting 8th Avenue and 9th Avenue.

Attachments: [Memo](#)
[Resolution](#)
[Assessment Roll](#)
[Special Assessment Policy](#)

Action: Motion to Approve, Open & Close Public Hearing, Roll Call

10. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 10.A. [ORD 23-017](#) Introduction and First Reading on Ordinance 23-017, an Ordinance Authorizing Budget Amendment No. 4 to the 2023 Budget. Second Reading and Action: May 9, 2023.

Attachments: [Memo](#)
[Ordinance](#)

- 10.B. [ORD 23-012](#) Introduction and First Reading on Ordinance 23-012, an Ordinance to Change the Zoning within the City of Brookings (20.28 acres along 20th

Street South). Public Hearing and Action: May 9, 2023.

Attachments:

[Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Future Land Use Map](#)
[Zoning Map](#)
[R-3 Zoning Exhibit](#)

- 10.C. [ORD 23-013](#)** Introduction and First Reading on Ordinance 23-013, an Ordinance to change the Zoning within the City of Brookings (2.85 acres located along 20th Street South). Public Hearing and Action: May 9, 2023.

Attachments:

[Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)
[B-2 Zoning Exhibit](#)

- 10.D. [ORD 23-014](#)** Introduction and First Reading on Ordinance 23-014, an Ordinance to Change the Zoning Within the City of Brookings (Cree Village Indian Hills Addition). Public Hearing and Action: May 9, 2023.

Attachments:

[Memo](#)
[Ordinance](#)
[Hearing Notices - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Future Land Use Map](#)
[Zoning Map](#)

- 10.E. [ORD 23-015](#)** Introduction and First Reading on Ordinance 23-015, an Ordinance to Change the Zoning Within the City of Brookings (Prairie Hills Addition).

Public Hearing and Action: May 9, 2023.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Current Zoning Map](#)
[Rezone Map Exhibit](#)

- 10.F. [ORD 23-016](#)** Introduction and First Reading on Ordinance 23-016, an Ordinance to Change the Zoning within the City of Brookings (Prairie Hills Addition).
Public Hearing and Action: May 9, 2023.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Current Zoning Map](#)
[Rezone Map Exhibit](#)

11. Other Business:

- 12. [ID 23-0167](#)** City of Brookings Progress Report.

Attachments: [April Progress Report](#)

13. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

14. Adjourn.

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Joey Collins, Brianna Doran, Holly Tilton Byrne, Bonny Specker*

*Brookings City Council Staff:
Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk*

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), 2) participate remotely, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.