

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, March 14, 2023

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 23-0113](#) Action to approve City Council meeting minutes.**

**Attachments:** [2/28/2023 Minutes](#)

- 5.B. [ID 23-0114](#) Action to cancel the March 21, 2023 City Council Study Session.
- 5.C. [RES 23-017](#) Action on Resolution 23-017, a Resolution authorizing the City Manager to sign an On-Sale Liquor Operating Agreement renewal for Apple BRK, LLC, dba Applebee's Neighborhood Grill & Bar, Jonathan Rolph, David Rolph, Gregory Stroud, owners, 3001 LeFevre Drive, Brookings, South Dakota. Legal description: South 225 feet of Lot 8 LeFevre Addition.

**Attachments:** [Resolution](#)  
[Operating Agreement](#)  
[Map](#)

- 5.D. [RES 23-018](#) Action on Resolution 23-018, a Resolution declaring surplus property for the City of Brookings.

**Attachments:** [Resolution](#)

## 6. Presentations/Reports:

- 6.A. [ID 23-0111](#) Report: SDSU Student Association.
- 6.B. [ID 23-0112](#) Reports: City Council Ex-Officio Reports

## 7. Contracts/Change Orders:

- 7.A. [RES 23-019](#) Action on Resolution 23-019, a Resolution Awarding Bids on 2023-06STI Chip Seal Project.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## 8. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 8.A. [ORD 23-008](#) Introduction and First Reading on Ordinance 23-008, an Ordinance Amending Article II of Chapter 22 of the Code of Ordinances of the City of Brookings and pertaining to the Adoption of the 2021 International Building Code, the 2021 International Residential Code, the 2021 International Mechanical Code, the 2021 International Fire Code, 2021 International Existing Building Code, 2021 International Property Maintenance Code with certain Amendments thereto. Second Reading and Action: March 28, 2023.

**Attachments:** [Memo](#)  
[Ordinance - clean](#)  
[Ordinance - marked](#)  
[Notice](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

## 9. Public Hearings and Second Readings:

- 9.A. [ORD 23-007](#) Second Reading and Action on Ordinance 23-007, an Ordinance Authorizing Supplemental Appropriation No. 2 to the 2023 Budget - Parts 1 and 2.

**Attachments:** [Memo](#)  
[Ordinance](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

2/28/23 City Council read into the record

- 9.B. [RES 23-021](#) Public Hearing and Action on Resolution 23-021, a Resolution Determining the Necessity of Alley Assessment Project from 2nd Street South to 3rd Street South connecting 5th Avenue and 6th Avenue.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Legal Notice](#)  
[Property Owner List](#)  
[Map](#)

*Action: Motion to Approve, Open & Close Public Hearing, Roll Call*

## 10. Other Business:

## 11. City Council member introduction of topics for future discussion.

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## 12. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
 Council Members Wayne Avery, Joey Collins, Brianna Doran, Holly Tilton Byrne, Bonny Specker*

*Brookings City Council Staff:  
 Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk ([cityclerk@cityofbrookings-sd.gov](mailto:cityclerk@cityofbrookings-sd.gov)), 2) participate remotely, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*