

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final-revised**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, February 28, 2023

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 23-0078](#) Action to approve City Council meeting minutes.  
**Attachments:** [2/14/2023 Minutes](#)
- 5.B. [ID 23-0077](#) Action on an appointment to the Sustainability Council.
- 5.C. [RES 23-020](#) Action on Resolution 23-020, a Bridge Inspection Program Resolution for use with South Dakota Department of Transportation (SDDOT) Retainer Contracts.  
**Attachments:** [Resolution](#)  
[Map](#)
- 5.D. [ID 23-0095](#) Action to move the City Council Meeting from April 18, 2023 to April 11, 2023.

## 6. Presentations/Reports:

- 6.A. [ID 23-0084](#) Report: SDSU Student Association.
- 6.B. [ID 23-0086](#) Report: Full Year 2022 Finance Report.  
**Attachments:** [Report](#)

## 7. Contracts/Change Orders:

- 7.A. [RES 23-023](#) Action on Resolution 23-023, a Resolution Approving the Emergency Purchase of an Altec Aerial Device.  
**Attachments:** [Memo](#)  
[Resolution](#)  
[Emergency Purchase Memo](#)  
[Purchase Agreement](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## 8. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 8.A. [ORD 23-007](#) Introduction and First Reading on Ordinance 23-007, an Ordinance Authorizing Supplemental Appropriation No. 2 to the 2023 Budget - Parts 1 and 2. Second Reading and Action: March 14, 2023.  
**Attachments:** [Memo](#)  
[Ordinance](#)

## 9. Public Hearings and Second Readings:

- 9.A. [ORD 23-006](#) Second Reading and Action on Ordinance 23-006, an Ordinance Authorizing Budget Amendment No. 11 to the 2022 Budget.

**Attachments:** [Memo](#)

[Ordinance](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

2/14/23 City Council read into the record

- 9.B. [ORD 23-004](#) Second Reading and Action on Ordinance 23-004, an Ordinance Amending Section 62-86 of the Code of Ordinances of the City of Brookings, South Dakota, and to Provide for Designation of “No-Mow” Vegetation Areas and “No Mow May” in the City of Brookings, South Dakota.

**Attachments:** [Memo](#)

[Ordinance - clean](#)

[Ordinance - marked](#)

[Yard Sign](#)

[Presentation](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

2/14/23 City Council read into the record

- 9.C. [ORD 23-005](#) Second Reading and Action on Ordinance 23-005, an Ordinance granting a nonexclusive Natural Gas Franchise to NorthWestern Corporation, doing business as NorthWestern Energy, a Delaware Corporation, to Furnish and Sell Natural Gas to the City and its Inhabitants.

**Attachments:** [Memo](#)

[Ordinance](#)

[Exhibit A](#)

[Ordinance 32-12](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**Legislative History**

2/14/23 City Council read into the record



- 10.B.** [ID 23-0083](#) Action on a Preliminary Plat for Lot 53D in Sioux Village Indian Hills Addition.

**Attachments:** [Memo](#)  
[Legal Notice - City Council](#)  
[Legal Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Location Map](#)  
[Preliminary Plat](#)  
[Preliminary Grading Plan](#)  
[Preliminary Drainage Plan](#)  
[Preliminary Utility Plan](#)  
[Zoning Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 10.C.** [RES 23-003](#) Action on Resolution 23-003, a Resolution Authorizing the Transfer of Real Property to the Brookings Economic Development Corporation for Economic Development Purposes.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Location Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 10.D.** [RES 23-009](#) Action on Resolution 23-009, a Resolution Authorizing the Transfer of Real Property to the Brookings Economic Development Corporation for Economic Development Purposes.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Location Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 11.** [ID 23-0085](#) City of Brookings Progress Report.

## **12. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## **13. Adjourn.**

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Joey Collins, Brianna Doran, Holly Tilton Byrne, Bonny Specker*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk ([cityclerk@cityofbrookings-sd.gov](mailto:cityclerk@cityofbrookings-sd.gov)), 2) participate remotely, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*