

# City Council Agenda Item Memo

**From:** Steve Britzman, City Attorney

**Council Meeting:** August 27, 2024 / September 10, 2024 (TABLED) /  
September 24, 2024 (amended) / September 30, 2024

**Subject:** Ordinance 24-031: Establishing Reasonable  
Accommodations pursuant to the Federal Fair Housing  
Amendments Act of 1988

**Presenter:** Steve Britzman, City Attorney

## **Summary and Recommended Action:**

An ordinance establishing a procedure to address requests for reasonable accommodations for persons with disabilities pursuant to the Federal Fair Housing Amendments Act of 1988 is presented.

## **Item Details:**

Ordinance No. 24-031 is intended to establish a policy of the city, pursuant to the Federal Fair Housing Amendments Act of 1988, to provide reasonable accommodations in the application of its ordinances for disabled persons who are seeking fair and equal access to housing in the city.

The proposed ordinance establishes a process for making and acting upon requests for reasonable accommodations.

The proposed Ordinance provides definitions of Reasonable Accommodation, Disability or disabled, and Sober house. Instructions are provided for persons requesting accommodation, hearing procedure by the City Council, and factors which the City Council will use to evaluate requests for reasonable accommodation on behalf of persons with disabilities.

## **Legal Considerations:**

The City Attorney has prepared / reviewed the proposed Ordinance.

## **Strategic Plan Considerations:**

- **Safe, Inclusive & Connected Community.** The adoption of an Ordinance establishing a procedure to consider requests for reasonable accommodation for persons with disabilities furthers the desire to provide a safe, inclusive and connected community by addressing the needs of persons with disabilities who are seeking fair and equal access to housing in the City.
- **Service and Innovation Excellence.** The City of Brookings will further the accessible environment by providing a mechanism for those with disabilities to request accommodation through a hearing procedure which establishes a

transparent procedure and public input concerning the request for accommodation.

**Financial Considerations:**

None

**Supporting Documentation:**

Ordinance – amended

Ordinance – proposed changes 9/24/2024 CC Meeting

Ordinance – original

Hearing Notice – City Council

Hearing Notice – City Council