

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Thursday, July 30, 2026

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A. [ID 26-0294](#) Action to approve City Council meeting minutes.**

Attachments: [7/14/2026 Minutes](#)

- 5.B. [ID 26-0296](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

Attachments: [Memo](#)
 [SDCL References](#)

6. Presentations/Reports:

- 6.A. [ID 26-0238](#) Proclamation: Americans with Disabilities Act Day

Attachments: [Proclamation](#)

- 6.B. [ID 26-0293](#) Report: 2025 Annual Comprehensive Financial Report and Audit Summary.

Attachments: [2025 Annual Comprehensive Financial Report](#)
 [Presentation](#)

7. Contracts/Change Orders: NONE

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 8.A. [ORD 26-018](#) Introduction and First Reading on Ordinance 26-018, an Ordinance Pertaining to a Conditional Use Permit to Establish Off-Street Parking, Off Site in a Residence R-2 Two-Family District (816 and 820 9th Avenue). Public Hearing and Action: August 11, 2026.

Attachments: [Memo](#)
 [Ordinance](#)
 [Hearing Notice - City Council](#)
 [Hearing Notice - Planning Commission](#)
 [Planning Commission Minutes](#)
 [Application](#)
 [Location Map](#)
 [Site Plan](#)
 [Renderings](#)

- 8.B. [ORD 26-023](#) Introduction and First Reading on Ordinance 26-023, an Ordinance to Change the Zoning within the City of Brookings (Lots 4, 4A, 5, 5A, 6, 6A, Lot 7, Excluding the South 106 Feet, and Lot 7A in Block 1 of Third Addition from a Business B-4 Highway District to a Business B-2 District.) Public Hearing and Action: August 11, 2026

Attachments: [Memo](#)
 [Ordinance](#)
 [Hearing Notice - City Council](#)
 [Hearing Notice - Planning Commission](#)
 [Planning Commission Minutes](#)
 [Petition to Rezone](#)
 [Location Map](#)
 [Zoning Map](#)
 [Future Land Use Map](#)
 [B-2 Uses and Regulations](#)

9. Public Hearings and Second Readings:

- 9.A.** [ORD 26-022](#) Second Reading and Action on Ordinance 26-022, an Ordinance Authorizing Budget Amendment No. 5 to the 2026 Budget.

Attachments: [Memo](#)
 [Ordinance](#)
 [Project Budget](#)

Action: Motion, Request Public Comment, Roll Call

Legislative History

7/14/26 City Council read into the record

- 9.B.** [RES 26-041](#) Public Hearing and Action on Resolution 26-041, a Resolution of Intent to Lease Real Property to RTI, LLC.

Attachments: [Memo](#)
 [Resolution](#)
 [Legal Notice](#)
 [Lease](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 9.C.** [RES 26-043](#) Public Hearing and Action on Resolution 26-043, a Resolution to Annex Outlot F and Outlot G in the Southwest Quarter of the Southwest Quarter in Section 20, Township 110 North, Range 49 West in Brookings County, South Dakota.

Attachments: [Memo](#)
 [Resolution](#)
 [Hearing Notice - City Council](#)
 [Hearing Notice - Planning Commission](#)
 [Planning Commission Minutes](#)
 [Petition for Annexation](#)
 [Location Map](#)
 [Zoning Map](#)
 [Future Land Use Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

10. Other Business: NONE

11. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

12. Executive Session

12.A. [ID 26-0297](#) Executive Session, pursuant to SDCL 1-25-2(4), Preparing for contract negotiations or negotiating with employees or employee representatives.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Lisa Hager*

Brookings City Council Staff:

*Paul M. Briseno, City Manager Bonnie Foster, City Clerk
J. Vincent Jones, Attorney-at-Law, Woods, Fuller, Shultz and Smith P.C.*

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.