

The Brookings Airport Board was called to order by Brian VanLiere on Thursday, June 26, 2025 at 3:30 PM in Conference Room #241, Second Floor. Members present were Dan Krogstad, Lynn Riedesel, Brian VanLiere, Isaac Wilde via telephone and Brady Klocker via telephone. Also present were Airport Manager Lucas Dahl, Airport Maintenance Technician Brett Torgrude, and FBO Joey Johnson.

Item #1 - Roll Call

Item #2 – (Riedesel/Krogstad) Motion to approve the agenda All present voted aye.
MOTION CARRIED.

Item #3a – (Krogstad/Klocker) Motion to approve the May 22, 2025 minutes. All present voted aye. **MOTION CARRIED.**

Item #4 - Airport Manager's Report – Dahl reported that Isaac Wilde's lease was approved by City Council. Hangar inspections were recently complete. There were a few minor issues but for the most part everything went smooth. Airport staff recently attended Wildlife Training in Aberdeen and Electrical Training in Watertown. Last week the runway was shut down for the taxiway project so staff filled asphalt cracks with mastic. They will also seal the joints on Runway 17/35 next week when that runway is shut down. The Taxiway Construction project is moving along well. Both lifts of the asphalt have been laid and lights are being placed. They are hoping to transition the project and the runway should be open by noon on Monday with lights being finished after the opening. Runway 17/35 will then be closed later next week. There will be a preconstruction meeting for the Taxilane Project on July 2nd. Bowes Construction will then begin work. The project shouldn't take long. Dahl believes they will start with the fencing first. VanLiere and Riedesel inquired about approach's being added now that the taxiway for 17 is complete. Dahl stated that Helm's is looking into this.

Item #5 – Revenue & Fee Discussion – AMCG proposal for a Rent and Fee Study and Economic Impact study was presented to the board. Staff had recently had virtual conversations with AMCG and Airport Business Solutions regarding the services they provide. AMCG seemed to be the most thorough and seemed to have what we were looking for. They do hire an outside group, Kimley Horn, that will complete the Economic Impact Study. AMCG and Kimley Horn would both make site visits to accomplish their tasks. Riedesel asked how the City Council would be involved with this. Richter explained that they may need to go to City Council for funding but otherwise they won't be involved until the report is ready to be presented. Wilde asked Richter what the thoughts are of the City Council. Richter explained that the City Council has asked about a fee study. The Economic Study is something that staff is interested in having complete to provide the information to the City Council and

tell the story. Richter explained that currently the landfill is subsidizing the airport and that transfer will need to come to an end. Instead of the landfill utilizing the funds for their capital improvements, the funds are being transferred out. Dahl explained that this study will show if we are on track with our rates and fees. And the Economic Impact Study will show how SDSU has an impact on the economy. This study will also show that the airport provides an economic impact on the city. Klocker likes the idea of the tax revenue analysis part of this report. He hopes that this will justify more funds to the airport. Klocker asked where the funds will come from to pay for this study. Richter explained that we saved funds on a recent construction project so they are hoping to use those saved funds to pay for this study. VanLiere wondered if we will know which airports they are going to use for comparable, before the end of the study. Richter suggested that we talk to AMCG and see if they can give us a preliminary list. Klocker doesn't think they should compare us to an airline airport. Klocker feels if we have the funds available to have this study complete, we should move forward.

(Klocker/Krogstad) Motion to proceed with the Rent and Fee Study and the Economic Impact Study. All present voted aye. **MOTION CARRIED.**

Item #6 - SDSU Report – Johnson said they have been impacted by the project but it has been good for the students to have to go to other airfields. Typically, they have around 160 to 170 students flying during the Fall and Spring Semesters and this Summer they have around 100 students flying. They have been going through new student orientation and it appears they will be full again for this coming school year. Currently they are sitting well with instructors. Commercial airlines aren't hiring much right now, hiring is stagnant.

Item #7 - FBO Report – Titan, who is the fuel provider, was here and updated/apgraded the filters on the fuel tanks. The FBO upgraded their fire extinguishers and are up to code for Titan's standards. The recent inspection showed a couple of minor items that they are working on taking care of. They are working with Midwest Petroleum to come and calibrate the pumps and the trucks. Johnson is working with airport staff, they are having issues with the fuel master screen and they disconnected the phone line and went with Verizon and this shutdown the fuel master. Johnson has found a couple of vendors that may be able to assist with an upgrade.

Item #8 – Other Items & Reports – None.

Item #9 - Next Scheduled Meeting – Thursday, July 17, 2025.

Item #10 – Adjourn