

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, September 25, 2018

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.*

3.A. Action to approve the agenda.

3.B. [ID 2018-0439](#) Action to approve the September 11, 2018 City Council Minutes.

Attachments: [9/11/2018 Minutes](#)

- 3.C. [RES 18-077](#) Action on Resolution 18-077, A Resolution Authorizing Change Order No. 1 (Final) for 2018-09STI Recreational Trail Overlay Project, Bowes Construction, Inc.

Attachments: [Resolution](#)

#### 4. Items removed from Consent Agenda.

*Action: Motion to Approve, Request Public Comment, Roll Call*

#### 5. Open Forum/Presentations/Reports:

5.A. Open Forum.

*At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.*

5.B. SDSU Student Association Report.

- 5.C. [ID 2018-0430](#) August 2018 Monthly Financial Report.

Attachments: [Cover Memo](#)  
[Report](#)

#### 6. Contracts/Change Orders:

- 6.A. [ID 2018-0435](#) Action on Resolution 18-080, a Resolution Awarding Bids on the Snow Removal Equipment Contracts.

Attachments: [Resolution](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 6.B. [RES 18-075](#) Action on Resolution 18-075, a Resolution approving the Joint Law Enforcement Agreement between the City of Brookings Police and the South Dakota State University Police.

Attachments: [Resolution](#)  
[Joint Law Enforcement Agreement](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

#### 7. Ordinance First Readings:

*No vote is taken on the first reading of an Ordinance. The title of the Ordinance is read and the date for the public hearing is announced.*

- 7.A. [ORD 18-014](#) Introduction and First Reading on Ordinance 18-014, an ordinance amending the zoning ordinance of the City of Brookings pertaining to the side yard setbacks in the RB-4, B-2, B-2A, and B-3 Districts.

**Attachments:** [Notice](#)  
[09-04-2018 Planning Commission Minutes](#)  
[Ordinance](#)  
[Marked up Ordinance](#)

## 8. Public Hearings and Second Readings:

- 8.A. [ORD 18-013](#) Second Reading and Action on Ordinance 18-013, an Ordinance authorizing Supplemental Appropriation #2 to the 2018 Budget.

**Attachments:** [Ordinance](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.B. [ORD 18-012](#) Second Reading and Action on Ordinance 18-012, an Ordinance Amending Chapter 82 of the Code of Ordinances of the City of Brookings and Pertaining to Permitted Parking in Municipal Parking Lots.

**Attachments:** [Ordinance - markup](#)  
[Ordinance - clean](#)  
[Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 8.C. [ID 2018-0431](#) Public Hearing and Action on an Industrial I-1R District Site Plan for 2500 Eastbrook Drive on Lot 1 (Excluding Lot H-1) and Lot 6, Block 2, Insbrook Park Addition (CRC Global Solutions).

**Attachments:** [Notice](#)  
[09-04-2018 Planning Commission Minutes](#)  
[Applicant Letter](#)  
[Aerial Map](#)  
[Site Plan](#)  
[Landscape Plan](#)  
[Drawings - Multi-Bin Bulk Loadout System](#)  
[Drawings - 2 Bin Bulk Soybean Delivery System](#)  
[Development Review Team Project Notes](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

## 9. Other Business:

- 9.A.**    [RES 18-079](#)    Action on Resolution 18-079, a Resolution Accepting A Conveyance of Real Property in Nelson 5th Addition to the City of Brookings, South Dakota.

**Attachments:**    [Resolution](#)  
                              [Plat Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 9.B.**    [RES 18-078](#)    Action on Resolution 18-078, A Resolution Setting Fees for Permitted Parking in Municipal Parking Lots.

**Attachments:**    [Resolution](#)  
                              [Map](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## **10. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.*

## **11. Adjourn.**

*Brookings City Council: Keith Corbett, Mayor, Mary Kidwiler, Deputy Mayor & Council Member  
Council Members Patty Bacon, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

*Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Shari Thornes, City Clerk  
View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm  
The complete City Council agenda packet is available on the city website: [www.cityofbrookings.org](http://www.cityofbrookings.org)*

*Assisted Listening Systems (ALS) are available upon request. Please contact Shari Thornes, Brookings City Clerk, at (605)692-6281 or [sthornes@cityofbrookings.org](mailto:sthornes@cityofbrookings.org). If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Shari Thornes, City ADA Coordinator, at (605)692-6281 at least three working days prior to the meeting.*