

# City Council Agenda Item Memo

**From:** Bonnie Foster, City Clerk

**Council Meeting:** March 24, 2026

**Subject:** Special Event / Temporary Alcoholic Beverage License Requests

**Presenter:** Bonnie Foster, City Clerk

**Summary and Recommended Action:**

Staff recommends approval of Special Event Alcoholic Beverage License requests for existing on-sale alcoholic beverage license holders.

**Item Details:**

South Dakota Codified Law (SDCL 35-4-124) states special event / temporary alcoholic beverage licenses require action by the governing body for all Temporary Alcoholic Beverage License Applications. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county, or holds an operating agreement for a municipal on-sale alcoholic beverage license.

Licenses issued are event specific. The event duration cannot exceed 15 days.

Staff requests approval for the following special event / temporary alcoholic beverage license from:

- Sodexo Catering (License Holder RB-28249 and RW-28251):
  - SDSU TL26-042 (3/28/2026) – SDSU Softball (SDSU – Moriarty Field)
  - SDSU TL26-043 (4/9/2026) – Annual SDSU Rodeo Gala (SDSU - Dana J Dykhouse Stadium – Club 71)

**Legal Consideration:**

None

**Strategic Plan Consideration:**

Fiscal Responsibility – Action to approve special event / temporary alcoholic beverage licenses keeps the process transparent in the amount of revenue generated and the number of licenses issued annually.

**Financial Consideration:**

Special Event / Temporary Alcoholic Beverage License Fee: \$50 / event date

NOTE: event date can be up to 15 days in length.

**Supporting Documentation:**  
State Law References