

# City Council Agenda Item Memo

**From:** Bonnie Foster, City Clerk

**Council Meeting:** June 9, 2026

**Subject:** Resolution 26-032: Wine Operating Agreement 5-year mid-term renewal – CHS, Inc., dba Cenex Zip Trip #63

**Presenter:** Bonnie Foster, City Clerk

**Summary and Recommended Action:**

Staff recommends approval of the proposed Resolution authorizing the City Manager to enter into the remaining 5 years of the 10-year On-Sale Wine Operating Agreement for CHS, Inc., dba Cenex Zip Trip #63.

**Item Details:**

The existing 10-year Operating Agreement is at its 5-year midterm renewal timeframe. The City of Brookings enters into On-Sale Wine Operating Agreements for a 10-year period, with a mid-term renewal at 5 years.

The proposed Resolution would allow the City Manager to enter into the remaining 5 years of the 10-year Operating Agreement with CHS, Inc., dba Cenex Zip Trip #63. The original Operating Agreement was first issued in 2011. If approved, a 10-year Operating Agreement renewal will be scheduled for City Council review and action in 2031.

Location: 1005 6<sup>th</sup> Street

Legal Description: Lots 1-2, Block 1, Randi Peterson Addition

Cenex Zip Trip #63 has no alcohol compliance check failures within the past 5 years.

**Legal Consideration:** None.

**Strategic Plan Consideration:**

Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service through listening and engagement.

**Financial Consideration:** None.

**Supporting Documentation:**

Resolution

Operating Agreement