

Library Board Agenda Memo

From: Ashia Gustafson, Library Director

Library Board Meeting: December 15, 2022

Subject: Library Close Days

Summary:

There are a few days that fall near holidays that the Library usually closes early for, and occasionally there is a holiday that falls on a Saturday or Sunday putting the official close day on Friday or Monday.

This year there are only a few to consider for closing early or closing on a Saturday or Sunday.

Easter Sunday – March 31.

Hobo Day, Saturday, October 12. We usually open at 12:00 pm to allow for all the parade traffic and to free up parking spaces for patrons, as many will park in the Library parking lot to walk to the parade route.

Wednesday, November 27 - Close at 5:00 pm. This is the Wednesday before Thanksgiving.

Christmas Eve: - Close at 5:00 pm.

New Year's Eve: - Close at 5:00 pm

Background:

Discussion:

Recommendation:

Close on Sunday holidays, close early on the Wednesday before Thanksgiving. Close early for Christmas Eve and New Year's Eve. Open at noon for Hobo Day.