

# City Council Agenda Item Memo

**From:** Bonnie Foster, City Clerk

**Council Meeting:** May 26, 2026

**Subject:** Appointment Date Change: Deputy Mayor and City Council Ex-Officio Appointments

**Presenter:** Bonnie Foster, City Clerk

**Summary and Recommended Action:**

Staff recommends approval of an appointment date change for the Deputy Mayor and the City Council Ex-Officio Appointments, as a result of the change in the Municipal Election Date.

**Item Details:**

Historically, the Deputy Mayor Appointment and the City Council Ex-Officio Appointments were effective June 1<sup>st</sup>, following the April Municipal Election. The timeline was:

- April – Municipal Election
- May – Swearing in of new City Council / Mayor
- June 1 – appointment of Deputy Mayor and City Council Ex-Officio Members

To better align these appointments with the new November Election Date, staff is recommending changing the Appointment schedule for the Deputy Mayor and City Council Ex-Officio Appointments to be as follows:

- November – Municipal Election
- December – Swearing in of new council / Mayor
- January 1 – appointment of Deputy Mayor and City Council Ex-Officio Members

City Council Ex-Officio members serve on the following:

- Brookings County & City Joint Jurisdictional Committee
- Brookings Health System Board of Trustees
- Brookings Municipal Utilities Board
- Brookings Regional Growth Alliance (BRGA) Board
- Brookings Regional Growth Alliance (BRGA) Investment Committee
- Brookings City & County Joint Board of Adjustment
- SDSU Students Association

Existing appointments would be extended to coincide with the new November Election Date, all expiring December 31<sup>st</sup>.

**Legal Consideration:**

None.

**Strategic Plan Consideration:**

- Safe, Inclusive, Connected Community – The City of Brookings will create an environment for inclusive programs, gathering places, and events where the community can safely live, work and come together to participate in opportunities for learning, recreation and enjoyment.
- Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service through listening and engagement.

**Financial Consideration:**

None.

**Supporting Documentation:**

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