

# City Council Agenda Item Memo

**From:** Charlie Richter, City Engineer  
**Council Meeting:** September 24, 2024  
**Subject:** Resolution 24-088: Change Order #1 for Project 2024-09STI Concrete Maintenance Project  
**Person(s) Responsible:** Charlie Richter, City Engineer

**Summary and Staff Recommendation:**

The 2024-09STI Concrete Maintenance Project is complete. The proposed resolution is the final balancing change order for the project and will increase the contract awarded to Timmons Construction, Inc., Brookings, SD in the amount of \$22,914.50 (7%). The increased amount is for additional curb and gutter repairs, and additional sidewalk replaced for homeowners as part of the residential trip hazard program. Staff recommends approval of this resolution to close out this contract/project with Timmons Construction, Inc.

**Item Details:**

This project combines the annual sidewalk inspection and replacement program with City-wide concrete replacement. This project includes homeowner trip hazards, which were not repaired in the 2021 and 2022 sidewalk inspection areas, as well as ramps, curb, and other concrete items throughout the City. Sidewalk repairs will be assessed at a later City Council Meeting.

The 2024-09STI Concrete Maintenance contract with Timmons Construction, Inc. will be adjusted to account for the measured as-built quantities as follows:

Original Contract Amount	\$329,229.00
Change Order #1	<u>\$ 22,914.50</u>
Adjusted Contract Amount	\$351,882.50

This project's focus is fixing sidewalk trip hazards and installing ADA compliant ramps throughout the community. By fixing these hazards and installing these ramps, the City is providing a route for citizens of all ages to recreate, travel, and enjoy the community. The public sidewalks provide an essential system of connectivity throughout the City that must be maintained to ensure the safety of our citizens, and this project is one of many steps towards the goals of the strategic plan.

**Legal Consideration:**

None.

**Strategic Plan Consideration:**

Safe, Inclusive, Connected Community – The City of Brookings will create an environment for inclusive programs, gathering places, and events where the community can safely live, work and come together to participate in opportunities for learning, recreation and enjoyment.

**Financial Consideration:**

Sufficient appropriations exist in the amended 2024 Fiscal Year budget under Org. 213 - Capital Improvement Plans, Account 213-000-5-960-00 - Street and Sidewalk Improvements.

**Supporting Documentation:**

Resolution

Location Maps