

EAST CENTRAL REGIONAL COMMUNICATIONS COUNCIL
City & County Government Center, 520 3rd Street
Room 300 (3rd floor)
Thursday, October 19, 2023
8:30 a.m.

AGENDA

Board members present: Larry Jensen (County Commission), Ryan Krogman (County Commission), and Samantha Beckman (Assistant to the City Manager).

Others present: Michael Drake (BPD), Stacy Steffensen (Commission Dept. Director), Drew Garry (BPD), Shawn Peterson (BPD), Don Goff (City IT), and Bob Hill (County Emergency Management/Zoning).

Members absent: Marty Stanwick (SO), Pete Bolzer (Fire Dept.), and Paul Briseno (City Manager)

Call to Order: The meeting was called to order by Krogman.

Approval of Agenda: Beckman / Jensen moved to approve the agenda.

Approve Minutes: Jensen / Drake moved to approve the minutes of the July 2023 meeting. All present voted aye. Motion approved.

Non-Recurring Bills: Garry provided an overview of non-recurring bills. Jensen/Beckman made a motion to approve the non-recurring bills. All present voted aye. Motion approved.

Quarterly numbers: Garry reviewed the quarterly numbers.

Old Business:

New Business:

Discussion on staffing: Drake went over the CPSM study. It was suggested to the department to add Lead Dispatchers to the 911 center. Those suggestions were made and we now have 4 lead dispatchers which gives us a total of 13 active workers. Another change was made after the resignation of a dispatcher. It was decided to reassign Sgt Peterson from patrol over as supervisor of the 911 center. There is a \$20,000 difference in the pay by repurposing the dispatcher to Sgt. Peterson as the supervisor, which the county would be responsible for \$7,000. Krogman asked if this was in the budget. Drake stated we will absorb the cost in this year's budget with the low staffing, but there will need to be an increase made to the 2024 budget.

Discussion regarding spending down the reserve fund on updating the E911 center:

Drake stated there is \$277,000 in the reserve fund. Drake asked the staff to come up with some ideas to offset some costs. One of the requests Drake made was no matter what we do all the infrastructure will be able to be moved if we end up getting a new building. The Lt. and Sgt. worked with the State Auditing team and Don Goff from the city IT department to determine what items the dispatch center needed. Don Goff stated currently the equipment is currently very dated and stated if we don't do something soon the 911 system will start to fail. We have already had to replace a couple of workstations this year and mentioned a Cat 5 cable shattered when a Swiftel employee was working on it. Don suggested start by replacing all the digital, software, and hardware infrastructures to bring us up to date. Drake mentioned about relocating the 911 center to the basement. Don stated that going in and updating everything while 911 is running in its current locations is going to be next to impossible. It will be easier and more cost-effective to move the center downstairs to bring it up simultaneously. There might be some extra costs to the project but we will keep it as close to the reserves as possible. Drake commented that the construction costs associated with moving the center downstairs would be the expense of the city. Krogman asked what the next step would be. Drake would like to get an estimate of what this project would cost by January 1st and have hard facts by our next meeting

Member Reports:

Jensen / Drake made the motion to adjourn. All present voted aye. Motion approved.

- Next meeting: Thursday, January 18, 2024, at 8:30 a.m.
- Regular quarterly meetings are held in January, April, July, and October on the third Thursday of the month. Budget discussion is held in May.

Submitted by Chris Larson