



525 Western Avenue | PO Box 588  
Brookings, SD 57006

	Bartels
	Carruthers
	Hansen
	Harvey
	Hawley
	Avery
	Specker
	Meyer
	Halgerson
	Julius
	Kabris
	Witt
	Peterson

**AGENDA**

Brookings Municipal Utilities Board  
Tuesday, November 12, 2024– 1:00 p.m.

**VIA MICROSOFT TEAMS**

**CALL IN 872-240-1708 – PASSCODE 743 706 30#**  
**(IF CALLING IN, PLEASE IDENTIFY)**

1. Additions to Agenda.  
AC: Motion to approve.
2. Adoption of Agenda.  
AC: Motion to approve.
3. Minutes of meetings of October 15 and October 28.  
AC: Motion to approve.
4. Approval of bills and claims.  
AC: Motion to approve.
5. Invitation for citizen input.
6. BEDC Presentation – Tim Reed.

7. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
8. Approval of 2025 Budget.  
AC: Resolution to approve.
9. Water Rate Adjustment.  
AC: Resolution amending rate schedule.
10. Wastewater Rate Adjustment.  
AC: Resolution amending rate schedule.
11. Transfer of Surplus Funds.  
AC: Resolution amending Resolution No. 34-23 Providing for Transfer of Utility Surplus Funds to City General Fund.
12. Health Insurance Contribution Rate Review.  
AC: Resolution amending Resolution 37-96 authorizing health insurance contribution rates.
13. Surplus Equipment to be transferred – Vermillion Wireless Shelter.  
AC: Resolution to approve.
14. Surplus Equipment for destruction –Air Compressor and Central Office Equipment.  
AC: Resolution to approve.
15. Surplus Equipment for destruction –Lightwave & Associates Platform.  
AC: Resolution to approve.
16. Surplus Equipment to be traded in – Hydraulic Crimper.  
AC: Resolution to approve.
17. Change Order No. 5 - Water Treatment Plant Project.  
AC: Motion to approve.
18. Change Order No. 2 – Water Main Improvement Project - Phase 2.  
AC: Motion to approve.
19. Final payment on the Water Main Improvement Project – Phase 2.  
AC: Resolution to approve.

20. Final payment on the Sewer Interceptor Project – Phase 2.  
AC: Resolution to approve.
21. Application for extension of water and sewer mains and connection into the city water and sewer system –Wood Duck Trail & Kestrel Lane - Prairie Hills Addition.  
AC: Motion to approve.
22. Application for extension of water and sewer mains and connection into the city water and sewer system – 7<sup>th</sup> Avenue South & 8<sup>th</sup> Street South.  
AC: Motion to approve.
23. Application for extension of water and sewer mains and connection into the city water and sewer system –Cloverfield Place – Northern Plains Addition.  
AC: Motion to approve.
24. Awarding of bids:
  - A. Water Meters – Water Department.  
AC: Motion to reject all bids and authorize to rebid.
25. Department Reports.
26. Quarterly financial review.
27. Executive Session to discuss personnel.
28. Long Term Incentive Compensation Plan  
AC: Motion to approve.

\*Opening of bids @ 1:30 p.m. on 11/5/24.

***Next call-in special meeting is on Monday, November 25<sup>th</sup>, 2024 at 11:45 a.m.***

***Next regular meeting is on Monday, December 9<sup>th</sup>, 2024 at 1:00 p.m.***

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.