

Brookings Public Library Policy:	Title: Acceptable Behavior Policy	
Issue Date: August 2014	Updated: December 21, 2021	Section: Brookings Public Library
Policy Source: Director of Library Services	Policy Audience: Brookings Public Library Staff and Patrons	Total Pages: 2

I. PURPOSE

To establish guidelines of acceptable behavior in the Library to provide everyone with an equal opportunity to use the facilities.

II. POLICY

Library trustees may make all necessary rules and regulations pertaining to the use and management of the library building as are not inconsistent with state law. The public library building should offer to the community a compelling invitation to enter, read, look, listen, and learn. The convenience and comfort of the public should be given primary consideration. The following regulations are established to provide everyone with an equal opportunity to use the facilities. A person who continually violates library policies may be barred from the use of library facilities for a period not to exceed 6 months, subject to an affirmative vote of the Library Board.

III. DEFINITIONS

- A. Vandalism: an action involving deliberate destruction of or damage to public or private property
- B. Harassment: behavior that annoys or troubles someone.

IV. ADMINISTRATION

- A. The following is prohibited in the Brookings Public Library
 - a) Destroying or damaging Library materials.
 - b) Destroying or damaging any Library equipment.
 - c) Vandalism of Library property.
 - d) Unsanitary habits which create unclean or unsanitary conditions within the Library building.
 - e) Smoking in the Library building or within 20 ft of any entrance
 - f) Refusal to leave the Library building at designated closing times or when requested by Library Staff.
 - g) Verbal, physical, or sexual harassment of Library Employees and patrons.
 - h) Excessive noise that infringes on others' rights.
 - i) Running in the building.
 - j) Consumption of alcohol or illegal substances in the Library.

B. The Library and staff are not liable/responsible for unattended personal items. Staff cannot monitor personal items for patrons.

C. While patrons of all ages are welcome to browse and check out materials from the Children's or Young Adult collections, the use of seating and activities within these spaces is reserved exclusively for the use of children or teens and their parents/caregivers.

The Children's and Young Adult areas are reserved for children or teens and those who accompany them as well as those adults interested in children's and young adult literature. Adults 18 and over not accompanying a child or teen may be asked to leave the specified area at any time.

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B-D. Beverages with lids and food items may be consumed in the Library except when using Library computers. No food is allowed within the Maker Lab.

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C-E. In the case of unacceptable behavior by minor children, parents will be notified of their behavior. Supervision of children is the responsibility of parents. See Library Board Policy on Unattended Children.