

City Council Agenda Memo

From: Bonnie Foster, City Clerk

Council Meeting: April 22, 2025

Subject: City Council Appointment

Person(s) Responsible: Bonnie Foster, City Clerk
Steve Britzman, City Attorney

Summary:

The City Council will take action to appoint a City Council Member for a term effective May 1, 2025 and ending April 30, 2026.

Item Details:

A City Council member vacancy was created when Council Member Andrew Rasmussen submitted his resignation, effective February 28, 2025. The city issued a press release seeking applicants for the vacant City Council seat. The appointed City Council member would serve until the next regular municipal election, with the term expiring on April 30, 2026. Applicants must be a Brookings resident for a minimum of six months and registered to vote in Brookings.

The following Brookings residents have applied for the vacant Brookings City council member position:

- Al Austreim
- Larry Ayres
- Lisa Hager
- Michael Lambertus
- Zeno Wicks

The applicants attended a special meeting on May 15th to provide additional information and respond to questions.

Any vacancy occurring in the office of Mayor or City Council must be filled pursuant to City Charter, Section 2.06 - Vacancies; Forfeiture of Office; Filling of Vacancies:

City Charter Reference - Filling of Vacancy. (d) Filling of Vacancies. Except as provided below, a vacancy in the office of Mayor or of a City Council Member shall be filled for the remainder of the unexpired term at the next regular City Election. The Council by a majority vote of all its remaining members shall appoint a qualified person to fill the vacancy until the person elected to serve the remainder of the unexpired term takes office. However, if the vacancy occurs

less than sixty days prior to the next regular City Election, then the person appointed to fill the vacancy shall continue to serve and the vacancy shall be filled at the regular City Election immediately following the next regular City Election. Notwithstanding the requirement in Section 2.11, if at any time the membership of the Council is reduced to less than 6, the remaining members shall, within sixty days, fill the vacancies by appointment or call for a special election to fill the vacancies.

The appointment process is further defined in City Council Policy #205 - Vacancies.

Supporting Documentation:

City Council Policy #205 - Vacancies

City Charter

Press Release

Application

Code of Ethics - Council Member

Process and Timeline