

City Council Agenda Item Memo

From: Charles Richter, City Engineer

Council Meeting: January 23, 2024

Subject: Resolution 24-014: Approval of the Purchase of Hybrid Truck

Person(s) Responsible: Charles Richter, City Engineer

Summary:

Approval of the Resolution will authorize the City to contract with Einspahr Auto, Brookings, SD for the purchase of one (1) hybrid pickup. Staff recommends approval.

Background:

The new vehicle will replace a vehicle that has exceeded its 10-year useful life and will eliminate the need for future costly repairs. The City determined a hybrid pickup best meets the needs of the Engineering Division, and the efforts to promote energy conservation and green practices.

The State of South Dakota Procurement Management conducted a competitively solicited cooperative bid process and published the bids under Contract #17619. The State's bid for the pickup is \$54,061. Einspahr Auto, City of Brookings, SD, provided staff with a quote of \$52,500, approximately \$1,561 lower than the State bid. Due to the favorable pricing, Einspahr Auto was chosen as the vendor.

Item Details:

The price breakdown for the pickup from Einspahr Auto is:

- 2024 Ford F150 Hybrid pickup \$52,500
- Trade-in of the 1997 Ford Freestar \$2,500
- Total Price \$50,000

Legal Consideration:

None.

Strategic Plan Consideration:

Fiscal Responsibility, Service and Innovation Excellence, and Sustainability: Replacing capital assets through proactive, fiscally responsible municipal government. The hybrid pickup would be the first in the City's fleet and promotes the City's sustainability efforts.

Financial Consideration:

Budget funds are available for the purchase of this hybrid pickup.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a work session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

Resolution

Quote

State Contract