

# City Council Agenda Memo

**From:** Ashley Rentsch, Senior Finance Manager, Michael Drake, Chief of Police

**Council Meeting:** June 13, 2023

**Subject:** Ordinance 23-019: 2023 Budget Amendment No. 5

**Presenter:** Ashley Rentsch, Senior Finance Manager

**Summary:**

City of Brookings staff continually monitors departmental budgets and brings amendments to the City Council as necessary to account for circumstances not anticipated in the originally adopted appropriation ordinance. This ensures compliance with state and local laws and maintains transparency regarding the City’s operational and capital needs. This amendment increases budget authority to recognize National Opioid Settlement funds, which will cover a significant portion of the cost of a new Mobile Command Center for the Police Department.

**Background:**

To date, the City has been awarded \$32,293 in National Opioid Settlement funds. These funds are intended for opioid remediation efforts, and the Police Department has identified the purchase of a mobile command center as an approved use, as it can be utilized to facilitate prescription drug return programs within Brookings County, as well as at nursing centers and elderly residential facilities, and as a resource for centralized opioid training of area first responders. The Police Department will also be able to use the mobile command center for various community events.

**Item Details:**

| <u>Dept./Fund</u>                         | <u>Budgetary Account</u> | <u>Increase/(Decrease) Amount</u> | <u>Description</u>               |
|---|--------------------------|-----------------------------------|----------------------------------|
| CIP/2 <sup>nd</sup> Penny Sales & Use Tax | Revenue                  | \$ 32,293                         | National Opioid Settlement Funds |
| CIP/2 <sup>nd</sup> Penny Sales & Use Tax | Expenditure              | \$ 40,116                         | Mobile Command Center            |

**Legal Consideration:**

None.

**Strategic Plan Consideration:**

This action supports fiscal responsibility by ensuring proper budget authority for current year expenditures and increasing transparency regarding capital expenditures. This action also supports a safe, inclusive, and connected community by investing in opioid remediation efforts and increasing law enforcement presence at community events.

**Financial Consideration:**

The mobile command center will primarily be funded by the National Opioid Settlement Funds. The net increase to the budget for this expenditure is \$7,823.

**Options and Recommendation:**

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval of the ordinance as presented.

**Supporting Documentation:**

Memo

Ordinance