

# **City Council Agenda Item Memo**

**From:** Charlie Kuhn, Solid Waste Manager

**Council Meeting:** September 9, 2025

**Subject:** Resolution 25-076: bid award for the Public Drop-off Area Z-Wall Construction contract to Clark Drew Construction.

**Presenter:** Charlie Kuhn, Solid Waste Manager

## **Summary and Recommended Action:**

Staff recommends approval of the proposed Resolution, awarding a contract to Clark Drew Construction for \$217,800 for the Public Drop-off Area Z-Wall Construction, and authorizing the City Manager to execute the contract and any change orders in compliance with state procurement requirements.

## **Item Details:**

As part of the 2023 Solid Waste Master Plan, the City's Regional Landfill will install a Public Drop-off area. This area will allow residential vehicles to dispose of garbage into roll-off containers, eliminating the need to drive up to the active landfill.

A bid letting for this project was held on Tuesday, September 2, 2025 at 1:30 pm. The following bids were received:

<u>Contractor</u>	<u>Bid</u>	<u>Total</u>
Clark Drew Construction	\$217,800	\$217,800
Timmons Construction, Inc.	\$331,000	\$331,000
Capital Construction LLC	\$380,364	\$380,364
Level Contracting LLC	\$450,000	\$450,000

The lowest responsive bid, in the amount of \$217,817 is approximately 38% lower than the Engineer's Opinion of Cost (\$350,000.00).

## **Legal Consideration:**

The City of Brookings complied with the competitive bid process as required by state regulations. The City Attorney will review the construction contract prior to execution.

## **Strategic Plan Consideration:**

- Fiscal Responsibility – The City of Brookings will responsibly manage resources through transparency, efficiency, equity, and exceptional customer service.
- Sustainability – The City of Brookings will meet environmental, community and economic desires and needs without compromising future generations' quality of

life by strategically planning, implementing and maintaining infrastructure and facilities.

**Financial Consideration:**

Sufficient appropriations of \$495,000 are included in the amended 2025 fiscal year budget, fund 625 - Capital Improvement Projects, Machinery & Equipment. The total contract amount is \$217,800.00. The total award is 44% under budget.

**Supporting Documentation:**

Resolution

Z-Wall Illustration

Map