

City Council Agenda Item Memo

From: Charlie Kuhn, Solid Waste Manager
Council Meeting: April 23, 2024
Subject: Resolution 24-040: Bid Award – Landfill Equipment Storage Building Project
Person(s) Responsible: Charlie Kuhn, Solid Waste Manager

Summary:

Staff recommends approval of the resolution, which will award the Landfill Equipment Storage Building to BTY Construction with a low bid of \$310,669.95, which is 38% below budget.

Background:

The City of Brookings operates the Brookings Regional Landfill which takes in solid waste from six surrounding counties: Brookings, Hamlin, Deuel, Kingsbury, Lake, and Moody. The landfill processes approximately 62,000 tons of waste each year, employs five fulltime operators, and maintains a fleet of equipment, which are essential to daily operations and state compliance.

Currently, the landfill does not have adequately sized storage buildings to store the equipment. During the cold winter months, equipment stored outside requires a prolonged warmup period, which not only delays productive work, but also exposes the equipment to severe weather conditions, which leads to premature failures and added repair expenses. The proposed storage building will allow staff to store multiple pieces of equipment out of the weather.

Item Details:

The City solicited bids for the Landfill Equipment Storage Building Project on March 15, 2024, and bidding was closed on April 2, 2024.

The following bids were received:

BTY Construction	\$310,669.95
Summit Contracting	\$349,058.62
APX Construction Group	\$349,800.00
Clark Drew Construction	\$386,900.00
Allen Construction Company	\$392,982.54
WS Construction Management	\$398,700.00
JB Builders	\$413,448.71
Caliber LLC.	\$427,200.00

The low bid from BTY Construction was approximately 11% less than the next lowest bid. Staff reviewed all submitted bids/materials and determined that the BTY Construction bid meets all required specifications. The proposed resolution will award the Landfill Equipment Storage Building Project to BTY Construction for the low bid amount of \$310,669.95.

Staff reviewed all submitted bids/materials and determined that the BTY Construction is responsive and meets all bid specifications.

Legal Consideration:

The City Attorney will review any associated contract(s).

Strategic Plan Consideration:

Fiscal Responsibility - Storing the landfill equipment in an insulated storage building will prolong the life of the equipment and reduce non-productive staff time.

Financial Consideration:

Sufficient appropriations exist in the 2024 Fiscal Year adopted budget under Org. 625 – Solid Waste Disposal, Account 625-000-5-911-00 – Buildings & Structures.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a work session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

Resolution

Proposed Renderings

Location Map