

# City Council Agenda Memo

**From:** Bonnie Foster, City Clerk

**Council Meeting:** October 27, 2020

**Subject:** On-Off Sale Wine Operating Agreement: Cottonwood Bistro

**Person(s) Presenting:** Bonnie Foster, City Clerk

## **Summary:**

The City of Brookings has received an application for an On-Off Sale Wine License for Cottonwood Coffee, Inc., dba Cottonwood Bistro, Jacob Limmer, owner. Legal description: North 60 feet of the South 116 and the East 25 feet of the West 44 feet, also to include the patio area: North 37 feet of the South 116 feet and the East 15 feet of the West 19 feet, Lot 1, Brickwood Plaza Addition. An operating agreement is required for Wine Licenses. This Resolution allows the City Manager to enter into the first five years of the 10-year agreement, effective through 2026.

## **Background:**

A public hearing and action by the local governing body is required. This license would be effective until December 31, 2021 and then subject to an annual renewal. If approved, the application would be forwarded to the State Department of Revenue for final action and issuance of the license.

## **Item Details:**

Chapter 6, Article 2, Section 6-42 of the City Code of Ordinances pertains to the Application Review Procedure. The city council shall review all applications submitted to the city for available on-sale alcoholic beverage agreements and for all alcoholic beverage licenses in accordance with SDCL 35-2 and in accordance with the following factors:

- 1) Type of business which applicant proposes to operate: on-sale alcoholic beverage operating agreements and on-sale alcoholic beverage licenses may not be issued to convenience grocery stores, gas stations, or other stores where groceries or gasoline are sold unless it can be established that minors do not regularly frequent the establishment.
- 2) The manner in which the business is operated: on-sale alcoholic beverage operating agreements and alcoholic beverage licenses may not be issued to establishments which are operated in a manner which results in minors regularly frequenting the establishment.
- 3) The extent to which minors are employed in such a place of business: on-sale

alcoholic beverage operating agreements and on-sale alcoholic beverage licenses may not be issued to convenience grocery stores, gas stations, or other stores where groceries or gasoline are sold and which regularly employ minors.

- 4) Adequacy of the police facilities to properly police the proposed location:  
The city council shall inquire of the city manager whether the police department can adequately police the proposed location.
- 5) Other factors: The hours that business is conducted shall be considered by the city council in its review of applications for on-sale alcoholic beverage operating agreements and on-sale alcoholic beverage licenses.

**Legal Consideration:**

None

**Strategic Plan Consideration:**

Economic Growth – allowing businesses to expand options for their customers.

**Financial Consideration:**

This license would be effective until December 31, 2021 and then subject to an annual renewal.

**Options and Recommendation:**

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move to a Study Session
5. Do nothing

Staff recommends approval.

**Supporting Documentation:**

Resolution

Operating Agreement

Legal Notice

Location Map