

BRING YOUR DREAMS.



## City of Brookings

### Meeting Agenda

#### Brookings Historic Preservation Commission

Brookings City & County  
Government Center  
520 3rd St., Suite 140  
Brookings, SD 57006  
Phone: (605) 692-6281  
Fax: (605) 692-6907

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Thursday, November 13, 2025

6:00 PM

Brookings City & County Government Center  
520 3rd St., Chambers Room 310

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#### 1. Call To Order

#### 2. Approval of Agenda

#### 3. Approval of Minutes

[ID 25-0490](#) Approval of October 9, 2025 Minutes

Attachments: [Draft Minutes](#)

#### 4. State Case Report

[ID 25-0494](#) State Case Report - 921 8th Avenue

Attachments: [11.1 Application](#)  
[Case Report Request](#)  
[State Case Report](#)  
[Spec Sheets](#)  
[Pictures](#)

#### 5. Presentation from City Clerk for Open Meeting Law Requirements

[ID 25-0477](#) Review of SD Open Meetings Laws

Attachments: [SB74 - Review](#)

#### 6. Nominating Committee

[ID 25-0495](#) Nominating Committee

## 7. Other Items & Reports

[ID 25-0491](#)

### Other Items and Reports:

- a. Subcommittee Updates:
  - i. Survey
  - ii. Public Education
  - iii. Codes & Design
  - iv. Incentives & Partnerships
- b. CLG Funding Update
- c. Brochures Distribution Updates
- d. Mayor's Awards Planning

**Attachments:**

[BHPC Welcome Webpage Proposal](#)

[CLG Grant Agreement](#)

## 8. Upcoming Events

[ID 25-0492](#)

### Upcoming Events:

- a. Holiday Celebration and Mayor's Awards - Wednesday, December 3, 2025 - 5pm - Dacotah Bank Center

## 9. Other Announcements

## 10. Next Scheduled Meeting: To Be Determined

## 11. Adjournment

*Brookings Historic Preservation Commission Members: Samuel Krueger, Janet Gritzner, Paula Carson, Janet Merriman, Matthew Weiss, Diane Kosbau, Tom Thaden, Walker Kropuenske, Audra Fullerton and Sandra Callies.  
City Staff: Ryan Miller, City Planner.*

*Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Casey Bell, City ADA Coordinator and Human Resources Director, at (605) 692-6281 at least three working days prior to the meeting.*