

City Council Agenda Item Memo

From: Paul Briseno, City Manager

Council Meeting: April 23, 2024 / May 7, 2024

Subject: Ordinance 24-014: Amendment No. 5 to the 2024 Budget

Presenter: Paul Briseno, City Manager

Summary:

Staff recommends Council approval on this budget amendment. This amendment increases the Non-Departmental professional services budget in the General Fund for Shady Acres property remediation.

FIRST READING: Ordinance 24-011. Introduction and First Reading was held on Ordinance 24-011, Amendment No. 2 to the 2024 Budget. Second Reading and Action: May 7, 2024. A motion was made by Council Member Rasmussen, seconded by Council Member Tilton Byrne, that the second reading on Ordinance 24-011, Amendment No. 2 to the 2024 Budget, be broken out into 4 individual hearings separated by topic area. Second Reading and Action: May 7, 2024. The motion carried by the following vote: Yes: 7 - Niemeyer, Wendell, Avery, Tilton Byrne, Specker, Doran, and Rasmussen.

Background:

City of Brookings Staff continually monitors departmental budgets and brings amendments to the City Council as necessary to account for circumstances not anticipated in the originally adopted appropriation ordinance. This ensures compliance with state and local laws and maintains transparency regarding the City's operational needs.

This ordinance increases budget authority in the General Fund by \$350,000 for professional services related to the Shady Acres property.

Item Details:

For the past four years, City staff has been attempting to resolve a nuisance property issue with Shady Acres. Several of the mobile home structures located on the property have been deemed uninhabitable, and the City has ultimately resorted to legal action to abate these public nuisance structures.

This amendment in the total amount of \$350,000 serves two purposes:

1. \$170,000 toward mitigating the 30 properties identified as a public nuisance.

Associated costs include:

- Demolition/structure removal
- Landfill costs

These property mitigation costs will then be assessed to the property owner with a property tax lien. The property will remain in the deedholder's name, but will be subject to the property tax lien.

2. \$180,000 toward assistance for displaced residents through Inter-Lakes Community Action Partnership (ICAP).
 - \$100,000 for rental assistance
 - \$65,000 for a dedicated case manager
 - \$15,000 administrative fee to facilitate the program

Staff continues to pursue legal action to address this public nuisance issue. The cost of these efforts will not exceed \$350,000.

Legal Consideration:

None.

Strategic Plan Consideration:

This action supports fiscal responsibility by increasing budget authority for expenditures and increasing transparency regarding City operational needs.

Financial Consideration:

The \$350,000 for Shady Acres remediation will be paid from General Fund Reserves as part of the City Council Financial Policy Projects.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

Memo

Ordinance

First Reading - Memo

First Reading - Ordinance