

# City Council Agenda Item Memo

**From:** Bonnie Foster, City Clerk

**Council Meeting:** November 26, 2024

**Subject:** Annual Liquor and Wine Alcoholic Beverage License renewals

**Presenter:** Bonnie Foster, City Clerk

## **Summary and Recommended Action:**

Staff recommends approval on the annual On-Sale Liquor, Off-Sale Liquor, and On-Off Sale Wine Alcoholic Beverage License renewals for the City of Brookings.

## **Item Details:**

This item is the annual renewal of existing On-Sale Liquor, Off-Sale Liquor, and On-Off Sale Wine Alcoholic Beverage Licenses in the City of Brookings. These establishments have not failed a compliance check in the past 12 months. These establishments missed the earlier deadline, and will be acted upon separate from the majority of annual renewals.

Liquor and Wine Licenses are current from January through December. All required paperwork has been submitted, each establishment has had a background check conducted on their managing partners, and are in good standing with the City's Finance Office.

SDCL 35-2-1.2 - Application submitted to local governing body – Fee – Approval or disapproval. ...Any application for the reissuance of a retail license may be approved by the municipal or county governing body without a public hearing ....

## **Legal Consideration:**

None.

## **Strategic Plan Consideration:**

- Fiscal Responsibility – The City of Brookings will responsibly manage resources through transparency, efficiency, equity, and exceptional customer service.
- Economic Growth – The City of Brookings will support effective diversified community investment and equitable opportunities for prosperity.

## **Financial Consideration:**

Wine License Renewal Fee: \$500

Liquor License Renewal Fee: \$1,500

**Supporting Documentation:**  
Renewal List