

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final-revised**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, March 25, 2025

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 25-0135](#) Action to approve City Council meeting minutes.  
**Attachments:** [3/11/2025 Minutes](#)  
[3/17/2025 Board of Equalization Minutes](#)
- 5.B. [ID 25-0136](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.  
**Attachments:** [Memo](#)  
[SDCL 35-4-124](#)
- 5.C. [RES 25-022](#) Action on Resolution 25-022, a Resolution authorizing the City Manager to sign a Wine Operating Agreement 5-year renewal for Yessica's Restaurant, Edwin Alvarez, owner.  
**Attachments:** [Memo](#)  
[Resolution](#)  
[Operating Agreement](#)
- 5.D. [ID 25-0143](#) Action on various Volunteer Board appointments.

## 6. Presentations/Reports:

- 6.A. [ID 25-0141](#) Presentation: "I Voted" Sticker Design Contest Winners.  
**Attachments:** [Press Release](#)  
[Sticker Design - Ruby Yseth](#)  
[Sticker Design - Elliott Ahmann](#)
- 6.B. [ID 25-0108](#) Proclamation: Developmental Disabilities Awareness Month  
**Attachments:** [Proclamation](#)
- 6.C. [ID 25-0139](#) Report: SDSU Student Association.
- 6.D. [ID 25-0134](#) Presentation: 2025 Stormwater Incentive Program - Rain Barrels, Native Plants and Rain Gardens  
**Attachments:** [Memo](#)  
[Presentation](#)

## 7. Contracts/Change Orders:

- 7.A. [RES 25-023](#) Action on Resolution 25-023, a Resolution Awarding the Contract for the Slurry Seal Project.

Attachments: [Memo](#)  
[Resolution](#)  
[Map](#)

*Action: Motion, Request Public Comment, Roll Call*

- 7.B. [RES 25-026](#) Action on Resolution 25-026, a Resolution Awarding the Contract for the Landfill Force Main Construction Project.

Attachments: [Memo](#)  
[Resolution](#)  
[Map](#)

*Action: Motion, Request Public Comment, Roll Call*

## 8. Ordinance First Readings: NONE

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

## 9. Public Hearings and Second Readings:

- 9.A. [ORD 25-009](#) Second Reading and Action on Ordinance 25-009, an Ordinance Authorizing Budget Amendment No. 10 to the 2024 Budget.

Attachments: [Memo](#)  
[Ordinance](#)

*Action: Motion, Request Public Comment, Roll Call*

**Legislative History**

3/11/25 City Council read into the record

- 9.B. [ORD 25-010](#) Public Hearing and Action on Ordinance 25-010, an Ordinance Amending Chapter 38 - Floods, of the Code of Ordinances of the City of Brookings, and Pertaining to the Flood Prevention and Regulations.

Attachments: [Memo](#)  
[Ordinance](#)  
[Legal Notice](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

**Legislative History**

3/11/25 City Council read into the record

- 9.C. [RES 25-027](#) Public Hearing and Action on Resolution 25-027, a Resolution to Annex the West Half of the Northeast Quarter, Excluding Platted Areas in Section 20, Township 110 North, Range 49 West and Excluding Land North of US Highway 14 in Brookings County, South Dakota.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Hearing Notice - City Council](#)  
[Hearing Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Petition for Annexation](#)  
[Location Map](#)  
[Annexation Priority Map](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

## 10. Other Business: NONE

11. [ID 25-0140](#) City of Brookings Progress Report.

**Attachments:** [Progress Report](#)

## 12. City Council member introduction of topics for future discussion.

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## 13. Executive Session

- 13.A. [ID 25-0142](#) Executive Session, pursuant to SDCL 1-25-2.3, for the purpose of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters; and SDCL 1-25-2.5, for the purpose of discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.

*Action: Motion to enter into Executive Session, Voice Vote*

*Action: Motion to exit Executive Session, Voice Vote*

## 14. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, VACANT*

*Brookings City Council Staff:  
Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk ([cityclerk@cityofbrookings-sd.gov](mailto:cityclerk@cityofbrookings-sd.gov)), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*