

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final-revised
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, January 14, 2025

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A.** [ID 25-0027](#) Action to approve City Council meeting minutes.

Attachments: [12/17/2024 CC Minutes](#)

5.B. [ID 25-0010](#) Action to cancel the January 21, 2025 City Council Study Session.

5.C. [RES 25-001](#) Action on Resolution 25-001, a Resolution designating the depositories for municipal funds.

Attachments: [Memo](#)
[Resolution](#)

5.D. [RES 25-002](#) Action on Resolution 25-002, a Resolution designating the Official Newspaper.

Attachments: [Memo](#)
[Resolution](#)

5.E. [RES 25-006](#) Action on Resolution 25-006, a Resolution designating Purchase Authorities.

Attachments: [Memo](#)
[Resolution](#)
[Flowchart](#)

5.F. [ID 25-0001](#) Action on Special Event Temporary Alcoholic Beverage License requests.

Attachments: [Memo](#)
[SDCL 35-4-124](#)

6. Presentations/Reports:

6.A. [ID 25-0037](#) Proclamation: Dr. Martin Luther King, Jr. Rally and Parade Day

Attachments: [Proclamation](#)

6.B. [ID 25-0025](#) Report: SDSU Student Association.

6.C. [ID 25-0026](#) Reports: City Council Ex-Officio Reports

7. Contracts/Change Orders:

7.A. [RES 25-007](#) Action on Resolution 25-007, a Resolution Authorizing the Lease of 50 Club Car Tempo Golf Carts through NB Golf, LLC.

Attachments: [Memo](#)
[Resolution](#)
[Lease Proposal - NB Golf, LLC](#)
[Club Car Contract #122220](#)

Action: Motion, Request Public Comment, Roll Call

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 8.A.** [ORD 25-001](#) Introduction and First Reading on Ordinance 25-001, an Ordinance accepting the Report of the Brookings City Charter Commission pursuant to Section 8.01 (c) of the Brookings City Charter, ratifying the formation of the Charter Commission, and setting the Election Date for Submission of the Proposed Charter Amendments to the voters of the City of Brookings. Second Reading and Action: January 28, 2025.

Attachments: [Memo](#)
[Ordinance](#)
[Frequently Asked Questions](#)
[Final Report](#)
[Charter Changes - Summary](#)
[Charter Changes - detailed list](#)
[Charter - clean](#)
[Charter - marked](#)

- 8.B.** [ORD 25-003](#) Introduction and First Reading on Ordinance 25-003, an Ordinance to Change the Zoning within the City of Brookings (Rezone 1115 West 20th Street South from Agriculture A District to Residence R-3 Apartment District). Public Hearing and Action: January 28, 2025.

Attachments: [Memo](#)
[Ordinance](#)
[Notice - City Council](#)
[Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)
[Large Scale Residential Development - January 2025](#)
[Large Scale Residential Development Plan - April 2024](#)
[Traffic Impact Study Summary](#)

Legislative History

7/23/24

City Council

removed from the agenda

9. Public Hearings and Second Readings:

- 9.A.** [ORD 24-038](#) Public Hearing and Action on Ordinance 24-038, an Ordinance to Change

Attachments: [Memo](#)
[Video Lottery - SDCL and Admin Rule](#)
[Malt License - City Code and SDCL](#)
[Legal Notice](#)
[Video Lottery List](#)
[Location Map](#)
[Proposed Building Plan](#)
[Visuals](#)
[Current Video Lottery Locations Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

10. Other Business: NONE

11. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

12. Executive Session

- 12.A. [ID 25-0043](#) Executive Session, pursuant to SDCL 1-25-2.3, for the purpose of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters; and SDCL 1-25-2.5, for the purpose of discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.