

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, December 17, 2024

5:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:00 PM EXECUTIVE SESSION

1. Call to Order / Pledge of Allegiance.
2. Record of Council Attendance.
3. Action to approve the agenda.
4. Executive Session

- 4.A. [ID 24-0597](#) Executive Session, pursuant to SDCL 1-25-2.1, for the purpose of discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

5:30 PM STUDY SESSION

- 5.A. [ID 24-0533](#) Update: 3M/Solventum PFAS Mitigation Plan

Attachments: [Memo](#)
[Presentation](#)

- 5.B. [ID 24-0617](#) Update: Emerald Ash Borer

Attachments: [Memo](#)
 [Presentation](#)

5.C. [ID 24-0618](#) Update: Brookings Inclusive Play Project

Attachments: [Memo](#)
 [Sponsorship Catalog](#)
 [Presentation](#)

6:00 PM REGULAR MEETING

(Not to begin prior to 6:00 p.m.)

6. Open Forum.

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

7. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

7.A. [ID 24-0592](#) Action to approve City Council meeting minutes.

Attachments: [12/10/2024 Minutes](#)

7.B. [ID 24-0596](#) Action on Volunteer Board, Committee, and Commission appointments (10 boards, and 31 seats).

7.C. [ID 24-0616](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

Attachments: [Memo](#)
 [SDCL 35-4-124](#)

7.D. [ID 24-0614](#) Action on Federal Highway Administration (FHWA) Urban Boundary for the City of Brookings.

Attachments: [Memo](#)
[2024 Urban Boundary Map](#)
[2014 Urban Boundary Map](#)

- 7.E. [RES 24-116](#) Action on Resolution 24-116, a Resolution declaring surplus property for the City of Brookings.

Attachments: [Memo](#)
[Resolution](#)

8. Presentations/Reports:

- 8.A. [ID 24-0619](#) Mayor's State of the City Address.

Attachments: [Memo](#)
[Presentation](#)

9. Contracts/Change Orders:

- 9.A. [ID 24-0612](#) Action on a Legal Services Agreement between the City of Brookings and Steven J. Britzman, Attorney at Law, for a one-year contract (01/01/2025 - 12/31/2025).

Attachments: [Memo](#)
[2025 Agreement](#)

Action: Motion, Request Public Comment, Roll Call

- 9.B. [RES 24-115](#) Action on Resolution 24-115, a Resolution Awarding Bids on Project 2024-04STI 12th Street South Intersection and Main Avenue South Signal and Sidewalk Ramp Reconstruction.

Attachments: [Memo](#)
[Resolution](#)
[Map](#)

Action: Motion, Request Public Comment, Roll Call

10. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 10.A. [ORD 24-038](#) Introduction and First Reading Rezone on Ordinance 24-038, an Ordinance to change the Zoning within the City of Brookings. Public Hearing and Action: January 14, 2025.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)

11. Public Hearings and Second Readings:

- 11.A. [RES 24-111](#) Public Hearing and Action on Resolution 24-111, a Resolution of Intent to Lease Real Property at Brookings Airport to Madison Aircraft LLC & Dakota Jet Company.

Attachments: [Memo](#)
[Resolution](#)
[Notice](#)
[Location Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 11.B. [RES 24-114](#) Public Hearing and Action on Resolution 24-114, a Resolution to Amend the 2040 Comprehensive Plan's Future Land Use Map.

Attachments: [Memo](#)
[Resolution](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission Minutes](#)
[Planning Commission Minutes](#)
[Future Land Use Map Exhibits](#)

Action: Motion, Open & Close Public Hearing, Roll Call

12. Other Business:

- 12.A. [ID 24-0613](#) Action on a Preliminary Plat of Lot 53E, 53F and 53G of Sioux Village of Indian Hills Addition.

Attachments: [Memo](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Preliminary Plat](#)
[Zoning Map](#)
[Future Land Use Map](#)

Action: Motion, Request Public Comment, Roll Call

- 12.B. [RES 24-113](#) Action on Resolution 24-113, a Resolution Transferring Contingency Funds to City Departments.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

13. [ID 24-0604](#) City of Brookings Progress Report.

Attachments: [Presentation](#)

14. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

15. Executive Session

- 15.A. [ID 24-0603](#) Executive Session, pursuant to SDCL 1-25-2.1, for the purpose of discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

Action: Motion to enter into Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

16. [RES 24-117](#) Action on Resolution 24-117, a Resolution Amending the City Manager's Contract for 2025.

Attachments: [Memo](#)
[Resolution](#)
[City Manager Contract - 2024](#)
[2018 Employment Agreement](#)

Action: Motion, Request Public Comment, Roll Call

17. Adjourn.

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.