

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

***"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"***

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Tuesday, January 28, 2025

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 25-0048](#) Action to approve City Council meeting minutes.**

**Attachments:** [1/14/2025 Minutes](#)

- 5.B. [ID 25-0042](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

**Attachments:** [Memo](#)  
[SDCL 35-4-124](#)

- 5.C. [RES 25-009](#) Action on Resolution 25-009, a Resolution Amending the Joint Cooperative Agreement for the Management of the Brookings City & County Government Center.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Agreement - clean](#)  
[Agreement - marked](#)

## 6. Presentations/Reports:

- 6.A. [ID 25-0047](#) Proclamation: Religion and Values Forum Day

**Attachments:** [Proclamation](#)

- 6.B. [ID 25-0040](#) Report: SDSU Student Association.

- 6.C. [ID 25-0050](#) Presentation: First Impressions Program

**Attachments:** [Memo](#)  
[Presentation](#)  
[Program Overview](#)

- 6.D. [ID 25-0049](#) Presentation on the City of Brookings 2021 - 2026 Strategic Plan Online Dashboard.

**Attachments:** [Memo](#)  
[2021 - 2026 Strategic Plan](#)

## 7. Contracts/Change Orders: NONE

## 8. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 8.A. [ORD 25-002](#) Introduction and First Reading on Ordinance 25-002, an Ordinance Amending Chapter 94, pertaining to the creation of a new zoning district, Civic District, and associated supplemental regulations. Public Hearing and Action: February 11, 2025.

**Attachments:**      [Memo](#)  
                                 [Ordinance](#)  
                                 [Notice - City Council](#)  
                                 [Notice - Planning Commission](#)  
                                 [Planning Commission Minutes](#)

## 9. Public Hearings and Second Readings:

- 9.A.    [ORD 25-001](#)    Second Reading and Action on Ordinance 25-001, an Ordinance accepting the Report of the Brookings City Charter Commission pursuant to Section 8.01 (c) of the Brookings City Charter, ratifying the formation of the Charter Commission, and setting the Election Date for Submission of the Proposed Charter Amendments to the voters of the City of Brookings.

**Attachments:**      [Memo](#)  
                                 [Ordinance](#)  
                                 [Frequently Asked Questions](#)  
                                 [Final Report](#)  
                                 [Charter Changes - Summary](#)  
                                 [Charter Changes - detailed list](#)  
                                 [Charter - clean](#)  
                                 [Charter - marked](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

**Legislative History**

1/14/25            City Council    read into the record

- 9.B.    [RES 25-010](#)    Public Hearing and Action on Resolution 25-010, a Resolution of Intent to Lease Real Property located at the Brookings Regional Airport.

**Attachments:**      [Memo](#)  
                                 [Resolution](#)  
                                 [Notice](#)  
                                 [Map](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.C.    [RES 25-004](#)    Public Hearing and Action on Resolution 25-004, a Resolution of Intent to Lease Real Property (City Hay Land located at Main Avenue South and 32nd Street South).

**Attachments:**      [Memo](#)  
                                 [Resolution](#)  
                                 [Notice](#)  
                                 [Map](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.D. [ID 25-0038](#) Public Hearing and Action on a Special Event / Temporary Alcoholic Beverage Application from Brookings Area Chamber of Commerce, for an event to be held on February 13, 2025.

**Attachments:** [Memo](#)  
[Legal Notice](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

- 9.E. [ORD 25-003](#) Public Hearing and Action on Ordinance 25-003, an Ordinance to Change the Zoning within the City of Brookings (Rezone 1115 West 20th Street South from Agriculture A District to Residence R-3 Apartment District).

**Attachments:** [Memo](#)  
[Ordinance](#)  
[Notice - City Council](#)  
[Notice - Planning Commission](#)  
[Planning Commission Minutes](#)  
[Petition to Rezone](#)

[Location Map](#)

[Zoning Map](#)

[Future Land Use Map](#)

[Large Scale Residential Development - Revised January 20, 2025](#)

[Large Scale Residential Development Plan - April 2024](#)

[Traffic Impact Study Summary](#)

*Action: Motion, Open & Close Public Hearing, Roll Call*

**Legislative History**

7/23/24	City Council	removed from the agenda
1/14/25	City Council	read into the record

## 10. Other Business:

- 10.A. [ID 25-0052](#) Action on a Preliminary Plat for Blocks 1-4 of Prairie Sunset Addition.

**Attachments:** [Memo](#)  
[Planning Commission Notice](#)  
[Location Map](#)  
[Planning Commission Minutes](#)  
[Preliminary Plat - Revised January 20, 2025](#)  
[Preliminary Plat](#)  
[Preliminary Grading Plan](#)  
[Preliminary Drainage Plan](#)  
[Preliminary Utility Plan](#)

*Action: Motion, Request Public Comment, Roll Call*

- 10.B.** [RES 25-008](#) Action on Resolution 25-008, a Resolution Adopting 2025 Edgebrook Golf Course Rates.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Fee Schedule - clean](#)  
[Fee Schedule - marked](#)  
[Area Golf Course Rates](#)

*Action: Motion, Request Public Comment, Roll Call*

- 11.** [ID 25-0056](#) City of Brookings Progress Report.

**Attachments:** [Presentation](#)

## **12. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

## **13. Adjourn.**

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk ([cityclerk@cityofbrookings-sd.gov](mailto:cityclerk@cityofbrookings-sd.gov)), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*