

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final-revised
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, June 11, 2024

5:30 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:30 PM STUDY SESSION

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. [ID 24-0298](#)** Presentation and recommendation to transfer City funds from the Brookings Economic Development Corporation to the Brookings Community Child Care Collaborative to support child care.

Attachments: [Memo](#)
[Proposal](#)
[Presentation](#)
[Resolution 22-063](#)

6:00 PM REGULAR MEETING

- 5. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

6. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 6.A.** [ID 24-0291](#) Action to approve City Council meeting minutes.
- Attachments:** [5/28/2024 Minutes](#)
[5/31/2024 Minutes](#)
- 6.B.** [RES 24-057](#) Action on Resolution 24-057, a Resolution authorizing the City Manager to sign an On-Sale Wine Operating Agreement renewal for Commonwealth Gaming, Deuces Casino, Suite C, Bryant Soberg and Kirby Muilenburg, owners, 223 6th Street, Brookings, South Dakota.
- Attachments:** [Memo](#)
[Resolution](#)
[Operating Agreement](#)
[Location Map](#)
- 6.C.** [RES 24-032](#) Action on Resolution 24-032, a Resolution authorizing the City Manager to sign an On-Sale Liquor Operating Agreement renewal for Pints & Quarts, Kevin Raab, owner, 313 Main Avenue, Brookings, South Dakota.
- Attachments:** [Memo](#)
[Resolution](#)
[Operating Agreement](#)
[Location Map](#)
- 6.D.** [RES 24-018](#) Action on Resolution 24-018, a Resolution authorizing the City Manager to sign an On-Sale Liquor Operating Agreement renewal for Jacks Hospitality, dba Bank Saloon and Vault, Todd Voss and Bob Winter, owners, 327 Main Avenue, Brookings, South Dakota.
- Attachments:** [Memo](#)
[Resolution](#)
[Operating Agreement](#)
[Location Map](#)
- 6.E.** [ID 24-0293](#) Action to appoint the Deputy Mayor.
- 6.F.** [ID 24-0294](#) Action on Temporary Alcohol / Special Event Licenses for existing alcohol license holders with events held on publicly owned property.

Attachments: [Memo](#)
[SDCL 35-4-124](#)

- 6.G.** [RES 24-055](#) Action on Resolution 24-055, a Resolution Authorizing the City Manager of the City of Brookings, South Dakota, to sign the South Dakota Department of Public Safety Wildland Cooperative Fire Agreement.

Attachments: [Memo](#)
[Resolution](#)
[2024-2028 Cooperative Agreement](#)

7. Presentations/Reports:

- 7.A.** [ID 24-0256](#) Proclamation: Lesbian, Gay, Bisexual, Transgender, Queer, and Two Spirit Pride Month

Attachments: [Proclamation](#)

- 7.B.** [ID 24-0292](#) Reports: City Council Ex-Officio Reports

8. Contracts/Change Orders:

- 8.A.** [RES 24-059](#) Action on Resolution 24-059, a Resolution Approving Transfer of Real Property to the Brookings Economic Development Corporation for Economic Development Purposes.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

- 8.B.** [ID 24-0288](#) Action to Approve an Amendment to Tax Increment District #8 Developer Agreement.

Attachments: [Memo](#)
[Amendment #2](#)
[Amendment #1 - March 23, 2021](#)
[Developer's Agreement](#)
[Location Map](#)

Action: Motion, Request Public Comment, Roll Call

9. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

10. Public Hearings and Second Readings:

- 10.A.** [ID 24-0290](#) Public Hearing and Action on a Temporary Alcoholic Beverage Special

Event Application from Wooden Legs Brewing Co. for a temporary alcoholic beverage license to operate within the City of Brookings, South Dakota for an event to be held on July 25th for a Comedy at the Park event at Pioneer Park, 104 6th Street West.

Attachments: [Memo](#)
[Legal Notice](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 10.B.** [ORD 24-018](#) Public Hearing and Action on Ordinance 24-018, an Ordinance to permit by Conditional Use an apartment on the East 100-feet of Outlot F, the North 100-feet of Lots 6 & 7, and all of Outlot E in Block 5 of Parkdale Home Addition, City of Brookings, Brookings County, State of South Dakota, also known as 124 and 130 9th Street.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Application](#)
[Site Plan](#)
[Building Plans](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

5/28/24 City Council read into the record

- 10.C.** [ORD 24-019](#) Public Hearing and Action on Ordinance 24-019, an Ordinance to permit by Conditional Use a Telecommunications Tower on Lots 11 and 12 in Block 1 of Hillcrest Addition, also known as 1461 6th Street.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Application](#)
[Location Aerial](#)
[Site Plan](#)
[Elevation Drawing](#)
[Tower Rendering](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

5/28/24 City Council read into the record

- 10.D. [ID 24-0295](#) Public Hearing and Action on a Commercial Corridor Design Review Overlay District Site Plan for Lots 1-8, Block 4, Hill Park Addition.

Attachments:

[Memo](#)
[Notice - City Council](#)
[Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Application Checklist](#)
[Location Map](#)
[Site Plan](#)
[Floor Plans](#)
[Elevations](#)
[Renderings and Photos](#)

Action: Motion, Open & Close Public Hearing, Roll Call

- 10.E. [ORD 24-017](#) Public Hearing and Action on Ordinance 24-017, an Ordinance to Rezone 615, 618, 622, 626 and 628 Campanile Avenue and 1310 7th Street from Residence R-2 Two-Family District to Planned Development District with Residence R-3 Apartment underlying district.

Attachments:

[Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

5/28/24 City Council read into the record

11. Other Business:

- 11.A. [ID 24-0296](#) Action on an Initial Development Plan for Campanile Flats.

Attachments: [Memo](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Initial Development Plan](#)
[Floor Plans](#)
[Elevation Drawings](#)
[Building Renderings](#)

Action: Motion, Request Public Comment, Roll Call

- 11.B. [RES 24-056](#)** Action on Resolution 24-056, a Resolution Authorizing the Licensing of Genesis Farms, LLC, as a Medical Cannabis Dispensary in the City of Brookings.

Attachments: [Memo](#)
[Resolution](#)
[Application](#)
[Location Map](#)
[Medical Cannabis - Summary](#)
[Ordinance 21-028](#)

Action: Motion, Request Public Comment, Roll Call

- 11.C. [RES 24-054](#)** Action on Resolution 24-054, a Resolution Authorizing the City Manager of the City of Brookings, South Dakota to sign the Agreement to Dissolve the Brookings Regional Railroad Safety Authority.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

- 11.D. [RES 24-058](#)** Action on Resolution 24-058, a Resolution Authorizing the City of Brookings to Join The Brookings County Regional Railroad Authority.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

13. Adjourn.

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.