

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, April 15, 2025

5:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:00 PM ELECTION CANVASS

Location: Community Room

[ID 25-0170](#)

Canvass of Election Results for the April 8, 2025 Municipal Election.

Attachments:

[Memo](#)

[Election Canvass](#)

[Vote Center 1 - Tabulator Report](#)

[Vote Center 1 - Recap Sheet](#)

[Vote Center 2 - Tabulator Report](#)

[Vote Center 2 - Recap Sheet](#)

[Vote Center 3 - Tabulator Report](#)

[Vote Center 3 - Recap Sheet](#)

[Vote Center 4 - Tabulator Report](#)

[Vote Center 4 - Recap Sheet](#)

[Vote Center Early-Absentee - Tabulator Report](#)

[Vote Center Early-Absentee - Recap Sheet](#)

[Grand Total - Tabulator Report](#)

5:30 PM SPECIAL STUDY SESSION

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**

3. Action to approve the agenda.

4. [ID 25-0172](#) Discussion with applicants for the vacant City Council member position.

Attachments: [Memo](#)
[Process and Timeline](#)
[Press Release](#)
[Application](#)
[Code of Ethics](#)
[City Charter](#)
[City Council Policy #205 – City Council Vacancy](#)

6:30 PM REGULAR MEETING

(The regular meeting will not begin before 6:30 p.m.)

5. Open Forum.

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

6. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 6.A. [ID 25-0158](#) Action to approve City Council meeting minutes.

Attachments: [3/25/2025 Minutes](#)
[4/10/2025 Special Study Session Minutes](#)

- 6.B. [ID 25-0160](#) Action on Temporary Alcohol / Special Event Alcoholic Beverage Licenses from existing alcohol license holders.

Attachments: [Memo](#)
[SDCL 35-4-124](#)

- 6.C. [RES 25-028](#) Action on Resolution 25-028, a Resolution Canvassing the April 8, 2025 Municipal Election.

Attachments: [Memo](#)
 [Resolution](#)

- 6.D.** [RES 25-012](#) Action on Resolution 25-012, a Resolution authorizing the City Manager to sign an On-Sale Liquor Operating Agreement renewal for MG Oil Company, dba The Lanes, Marilyn Erickson and Troy Erickson, owners, 722 Western Avenue, Brookings, South Dakota.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)
 [Location Map](#)

- 6.E.** [RES 25-016](#) Action on Resolution 25-016, a Resolution authorizing the City Manager to sign an On-Sale Liquor Operating Agreement renewal for Wonder, Inc., dba The Wild Hare, Todd Voss and Bob Winter, and Ann Park owners, 303 3rd Street, Brookings, South Dakota. Legal description: West 75' of Lots 20 and 21, Block 3, Original Plat Addition.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)
 [Map](#)

- 6.F.** [RES 25-024](#) Action on Resolution 25-024, a Resolution Awarding the Bid for Portable Litter Control Fences.

Attachments: [Memo](#)
 [Resolution](#)
 [Exhibit](#)

7. Presentations/Reports:

- 7.A.** [ID 25-0171](#) Report: SDSU Student Association.
- 7.B.** [ID 25-0169](#) Reports: City Council Ex-Officio Reports
- 7.C.** [ID 25-0176](#) Update: Downtown Fire

8. Naming Request:

- 8.A.** [RES 25-033](#) Action on Resolution 25-033, a Resolution Authorizing Naming the Fire Training Tower in the City of Brookings.

Attachments: [Memo](#)
[Resolution](#)
[Naming Request](#)
[City Council Policy #303 - Naming Rights Policy](#)
[Sign](#)
[Brookings Volunteer Fire Fighters](#)

Action: Motion, Request Public Comment, Roll Call

9. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 9.A. [ORD 25-011](#) Introduction and First Reading on Ordinance 25-011, an Ordinance amending Chapter 6, Article I, Section 6-8 of the Code of Ordinances of the City of Brookings pertaining to Sidewalk Café Alcoholic Beverage Sales and Consumption Guidelines. Second Reading and Action: April 22, 2025.

Attachments: [Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)

10. Public Hearings and Second Readings:

- 10.A. [RES 25-032](#) Public Hearing and Action on Resolution 25-032, a Resolution Determining the Necessity of Repairing and Installing Sidewalks in the City of Brookings at the expense of abutting property owners; 2024-01 SWR Concrete Maintenance Project.

Attachments: [Memo](#)
[Resolution](#)
[Legal Notice](#)
[List of Affected Properties](#)
[Location Map](#)

Action: Motion, Open & Close Public Comment, Roll Call

11. Other Business:

- 11.A. [RES 25-035](#) Action on Resolution 25-035, a Resolution Setting Forth a Schedule of Proposed Fines for Violations of the Ordinances of the City of Brookings, South Dakota.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion, Request Public Comment, Roll Call

- 11.B.** [RES 25-031](#) Action on Resolution 25-031, a Resolution Authorizing the Acquisition of Real Property for 20th Street South / 22nd Avenue South Intersection Improvements.

Attachments: [Memo](#)
[Resolution](#)
[Plat](#)

Action: Motion, Request Public Comment, Roll Call

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

- 13.** [ID 25-0179](#) Executive Session, pursuant to SDCL 1-25-2.1, for the purpose of discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

Action: Motion to enter Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

14. Adjourn.

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, VACANT*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.