

A photograph of the Brookings City & County Government Center building, a two-story brick structure with large windows and a central entrance. The building is set against a light sky. The image is overlaid with a semi-transparent orange filter. In the foreground, there are some trees and a street lamp. The text "BROOKINGS CITY & COUNTY GOVERNMENT CENTER" and "120 THIRD STREET" is visible on the building's facade.

Progress Report June 2023

2024 Budget Process

- Departments updated operating and capital budgets
- Formulating revenue projections
- Initial budget meetings concluded
- 2024 budget being developed
- Upcoming Items
 - *Property tax levy ordinance*
 - *Budget work sessions*
 - *CIP and Fee Schedule adoption*
 - *Budget ordinance readings*

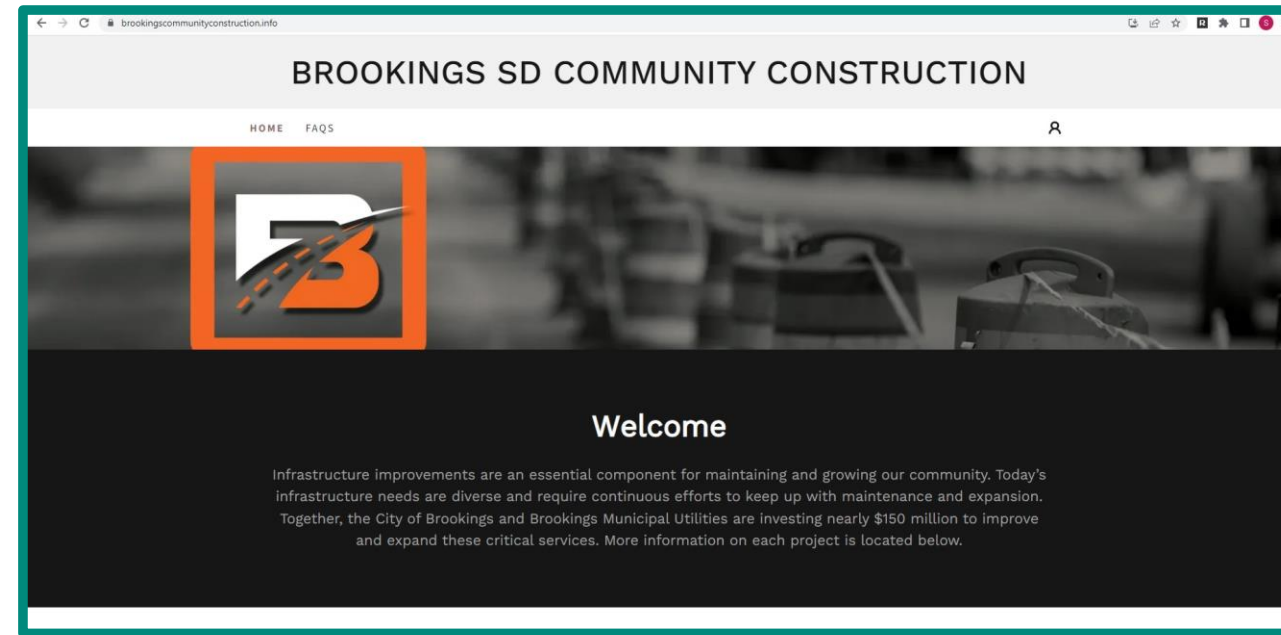
2024 Budget Calendar

Date	Activity
April	<ul style="list-style-type: none"> • Budget Kickoff Meeting • Departments Meet with HR/Finance on Personnel • Capital Improvement Plan (CIP) Documents Distributed • Open Office Hours • Department Heads Begin Fee Analysis Research/Comparison
April 28	<ul style="list-style-type: none"> • Press Release on Subsidy Application Released • Financials (Budget vs. Actual) and Key Budget Parameters Distributed to Department Heads • Springbook Open to Department Heads
May 5	Department Heads Submit Full-Time Employee Count and Part-Time Hours by Position to Finance/HR
May 19	<ul style="list-style-type: none"> • 10-Year CIP Requests/Spreadsheets Due • Operational Budget Requests Due in Springbrook • Personnel Costs Entered into Springbrook
June 1	<ul style="list-style-type: none"> • Subsidy Applications Due • Fee Schedule Updates Due
June 5 through 16	Department Heads Meet with Budget Team to Review Operational Budgets, Fee Schedule Updates, and 10-Year CIP Requests
July 7	2024 Initial Budget Developed
August 22	First Reading of Property Tax Levy Ordinance
September 12	<ul style="list-style-type: none"> • Budget Work Session #1 • Second Reading of Property Tax Levy Ordinance
September 26	Budget Work Session #2
October 10	<ul style="list-style-type: none"> • Budget Work Session #3 (Optional) • Budget Narratives Due
October 24	First Reading of 2024 Budget Ordinance
November 14	<ul style="list-style-type: none"> • Second Reading of 2024 Budget Ordinance • Adoption of Fee Schedule • Adoption of 10-Year CIP
Mid December	<ul style="list-style-type: none"> • 2024 Budget Books Available • 2024 Budget Available on City Website
January 1, 2024	New Fiscal Year Begins

Public Works

Engineering Division

- Construction Webpage
 - <https://brookingscommunityconstruction.info/>
- I-29 Interchange
 - *Status: Paving of 20th Street South and ramps nearly complete*
 - *Target: July 2023*
 - *Ribbon Cutting: August 22, 10am (Tentative)*
- 22nd Avenue Reconstruction
 - *Status:*
 - *Eastbrook Drive to 8th Street South closed*
 - *Completing water main and storm sewer*
 - *Paving to start in coming weeks*
 - *Target: November 2023*
- Sidewalk Repairs
 - *Status: Complete*



Public Works

Engineering Division



- 20th Street South
 - *Status:*
 - *Water main complete from Tanbury Lane to 22nd Avenue*
 - *Paving to start in coming weeks*
 - *Target: November 2023*
- University Boulevard
 - *Status: Construction Began*
 - *Target: November 2023/2024*
- Chip Seal
 - *Target: August 2023*
- Overlay
 - *Status: Dacotah Bank Center Lot Paved*
 - *Target: November 2023*



Public Works

Engineering Division

- Stormwater Master Plan
 - *Target: August 2023*
- Six Mile Creek Study
 - *Target: June 2024*
- Floodplain Development
 - *Target: July/August 2023*



Public Works

Solid Waste Division



- 2023 Construction Projects
 - *Leachate Vault Construction*
 - *Status:*
 - *Survey Completed*
 - *Construction start pending State final review*
 - *Target: August 2023*
 - *Leachate Force Main to Sanitary Sewer*
 - *Status: Conceptual Design*
 - *Target: Plans (2023); Construction (2024/2025)*
- 2023 Studies/Reports
 - *Solid Waste Master Plan*
 - *Status: Draft in review*
 - *Target: August 2023*
 - *Master Fill Plan*
 - *Target: October 2023*



Public Works

Streets Division

- Thermoplastic Replacement
 - *Status: In Progress*
 - *Target: September 2023*
- Studies/Reports
 - *Winter Operations Plan*
 - *Status: Draft in progress*
 - *Target: September City Council Presentation*
- Vehicles/Equipment
 - *Motor Grader*
 - *Status: Delivered June 21, 2023*



Workforce Housing 15th and 7th Project



- Project Details
 - *20 units, 6 to 7 buildings*
 - *Priced from \$189,700 to \$225,000*
 - *Restricted to 115% Area Median Income*
 - *Listing Agent: Anita Thomas, Best Choice Real Estate*
- First three (3) buildings wrapping up
- Few finished units already under contract
- Project progressing east – foundations poured
- Sod installed and access drive complete for first buildings



Parks and Recreation

- \$125,000 grant for pickleball complex approved
- McClemans Park Playground renovation complete and opened last week



Police

- 11 candidates took exam for Corporal
- Brookings ranked South Dakota's 2nd Safest City according to Safewise.com
- Detective Dana Rogers was awarded the Optimist Club Officer of the Year Award
- Department received a 4-seat UTV
- Over 190 kids participated in the Bike Rodeo
- First Session of Safety Town was held
 - *220 participants*



Library

- Summer Reading Program Registration
 - *867 children*
 - *97 teens*
 - *115 adults*
- Received Public Library Association (PLA) Grant
 - *\$1.27 million provided to 200 public libraries*
 - *Received \$6,000*
 - *Purchase laptops/tablets and programming*
- Re-arranged Young Adult Section



Dacotah Bank Center

- 17 Event Days in June
- Got Milk Gala
 - 240 guests



Mayor's Awards Nomination due dates



- Sustainability Awards: due July 5th
- Historic Preservation Awards: due July 10th
- Human Rights Commission Butler Award: due July 10th
- Human Rights Commission Youth and Youth Ally Awards: due July 10th
- Disability Awareness Committee ABLE and Empower Awards: due July 21st
- Mayor's Generational Leadership Award: due July 24th
- Mayor's Most Inspirational Award: due July 24th

Contact the City Clerk's Office for more details.

Upcoming Events

- Transportation Fair
 - *June 28, 9am to 11am*
 - *Kidoodle Way*
- Fire Department Training Center Open House/Ribbon Cutting
 - *June 29, 5:30pm to 6:30pm*
 - *1519 32nd Street South*

Brookings Fire Department Fire Training Center Open House and Ribbon Cutting

June 29, 2023
5:30 pm—6:30 pm

1519 32nd Street South
Brookings, SD

