

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk

Council Meeting: November 18, 2025

Subject: Special Event / Temporary Alcoholic Beverage Application

Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

St. Thomas More Catholic School submitted a Special Event / Temporary Alcoholic Beverage Application for the Annual Winter Gala and Grand Auction. This fundraising event will be held on January 31, 2026 at 1700 8th Street South. Staff recommends approval.

Item Details:

St. Thomas More Catholic School Annual Winter Gala and Grand Auction to be held on January 31, 2026 at 1700 8th Street South. This will be the 6th year for this event.

A public hearing and City Council action is required on all Special Event / Temporary Alcoholic Beverage Applications, in which the person or organization applying does not hold an on-sale alcoholic beverage license.

Legal Consideration:

None.

Strategic Plan Consideration:

Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service through listening and engagement.

Financial Consideration:

This is a Special Event / Temporary Alcoholic Beverage License for an educational and charitable event. The \$50 fee is waived as per Resolution 15-066.

Supporting Documentation:

Hearing Notice
SDCL References