

# City Council Agenda Memo

**From:** Ashley Rentsch, Deputy Finance Manager

**Council Meeting:** July 14, 2020

**Subject:** Resolution 20-063, A resolution authorizing the execution of contractual documents with the State of South Dakota for the receipt of CARES Act funds to address the COVID-19 Public Health Crisis

**Person(s) Responsible:** Erick Rangel, Chief Financial Officer; Ashley Rentsch, Deputy Finance Manager

## **Summary:**

Passage of this resolution is a requirement in the process to access the funds allocated to the City of Brookings through the State of South Dakota's COVID Recovery Fund.

Cities interested in receiving CRF Funds must complete the following:

1. Pass a resolution by the jurisdiction's governing body authorizing execution of a contract with the State.
2. Execute a Reimbursement Agreement with the State outlining the city's legal obligations relating to any funds provided
3. Submit a reimbursement request and supporting documentation to the State through an online portal.

## **Background:**

Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide much needed resources to help governments, businesses, and individuals respond to the COVID-19 pandemic. Within the CARES Act, South Dakota was provided funding to create the Local Government COVID Recovery Fund to provide financial resources to cities and counties within the state. The City of Brookings was allocated up to \$5,519,641.

The Bureau of Finance and Management has contracted with the state's six regional planning districts to provide technical support to their member cities and counties at no additional cost to the members. City staff is engaging in ongoing communication with First District Association of Local Governments regarding reimbursement eligibility.

## **Item Details:**

The State of South Dakota's COVID Recovery Fund has allocated up to \$5,519,641 to be reimbursed to the City of Brookings for costs incurred directly related to the COVID-19 pandemic to include:

1. Necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
2. Costs not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota
3. Costs incurred during the period beginning March 1, 2020 and ending December 31, 2020

**Legal Consideration:**

None.

**Strategic Plan Consideration:**

None.

**Financial Consideration:**

This resolution facilitates the opportunity for the City of Brookings to access funds in the amount of up to \$5,519,641 and provides relief from budget shortfalls caused by unplanned costs incurred due to the COVID-19 pandemic.

**Options and Recommendation:**

The City Council has the following options:

1. Approve as presented
2. Deny
3. Move the item to a work session
4. Do nothing

Staff recommends approval of the resolution as presented.

**Supporting Documentation:**

1. Resolution